

Lebanon Town Council Meeting  
Town Hall, Lebanon, VA  
Monday, April 14, 2014  
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor  
J. C. Boyd, Vice Mayor  
Bill Bolling, Council Member  
Hassel Kegley, Council Member  
A. G. Griffith, Jr., Council Member  
DeAnna C. Jackson, Council Member  
A. Doyle Fields, Council Member

Staff Members Present: Michael L. Duty, Town Manager  
Jackie L. Hubbard, Controller  
Mark Mitchell, Chief of Police  
Stephanie Burke, Clerk of Council  
Kevin Tiller, Town Attorney

- I. The meeting was called to order by Mayor Dodi.
- II. Prayer: Mr. Mark Mitchell
- III. Pledge of Allegiance: Mayor, Council and Staff Members
- IV. Edit for items not on the agenda:

Upon motion made by Mr. Kegley, seconded by Mr. Griffith, the agenda was unanimously approved.

The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.

- V. Edit and approve minutes from the 03/10/14 council meeting:

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the minutes from the 03/10/14 council meeting were unanimously approved.

The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.

- VI. Approve accounts payable for the month of March:

Upon motion made by Mr. Boyd, seconded by Mr. Fields, the accounts payable for the month of March were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.

VII. Mayor Dodi and the Town Council presented a retirement plaque to Warren L. Mullins and commended him for 25 years of service with the Lebanon Police Department.

VIII. Public Hearing to consider:

- A. An application submitted by Sykes Investments, LLC for a conditional use permit to convert a commercial building to an apartment at 845 Fincastle Road
- B. An application submitted by Darla Martin for a conditional use permit for a home occupation (day care) located at 60 Brumley Circle

IX. Planning Commission Members Present:

Ralph Snead, Chairman  
Michael L. Duty, Vice Chairman  
J. S. Easterly, Jr., Clerk  
Donald Ramey, Member  
Tim Coleman, Member  
Bill Bolling, Member

Planning Commission Members Absent:

Stephen Quillen, Member

- A. The Town Council recessed from regular session, 6:14 P.M.
- B. Mr. Snead, Chairman, opened the public hearing, 6:16 P.M.
- C. Ms. Darla Martin was present to discuss her application.
- D. Upon motion made by Mr. Duty, seconded by Mr. Easterly, the Planning Commission unanimously voted to recommend to the Town Council that the application submitted by Sykes Investments, LLC be approved upon the condition that all regulations set forth by the Town of Lebanon Zoning Ordinance are met.  
The vote was as follows: Mr. Snead, Aye; Mr. Duty, Aye; Mr. Easterly, Aye; Mr. Ramey, Aye; Mr. Coleman, Aye; Mr. Bolling, Aye.
- E. Upon motion made by Mr. Ramey, seconded by Mr. Bolling, the Planning Commission unanimously voted to recommend to the Town Council that the application submitted by Darla Martin be approved upon the condition that all regulations set forth by the Town of Lebanon Zoning Ordinance are met.  
The vote was as follows: Mr. Snead, Aye; Mr. Duty, Aye; Mr. Easterly, Aye; Mr. Ramey, Aye; Mr. Coleman, Aye; Mr. Bolling, Aye.

X. Mr. Snead closed the public hearing, 6:21 P.M.

- XI. The Town Council returned to regular session, 6:22 P.M.
- XII. Ralph Snead, Planning Commission Chairman, recommended on behalf of the Planning Commission that the application submitted by Sykes Investments, LLC and the application submitted by Darla Martin be approved upon the condition that all regulations set forth by the Town of Lebanon Zoning Ordinance are met.
- XIII. Upon motion made by Mr. Bolling, seconded by Mr. Boyd, the Town Council unanimously voted to approve the application submitted by Sykes Investments, LLC upon the condition that all regulations set forth by the Town of Lebanon Zoning Ordinance are met.  
The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- XIV. Upon motion made by Mr. Bolling, seconded by Mr. Fields, the Town Council unanimously voted to approve the application submitted by Darla Martin upon the condition that all regulations set forth by the Town of Lebanon Zoning Ordinance are met.  
The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- XV. Public Hearing to consider:  
  
Public comments for the replacement of the existing traffic light located at the intersection of Main Street and Route 71
- XVI. The Town Council recessed from regular session, 6:25 P.M.
- XVII. Mayor Dodi opened the public hearing, 6:25 P.M.  
  
A. Mr. Duty explained the replacement process.  
  
B. No one was present to comment.
- XVIII. Mayor Dodi closed the public hearing, 6:26 P.M.
- XIX. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to adopt the Main Street and Route 71 Traffic Light Replacement resolution.  
The roll call vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- XX. Public Request:  
  
A. Mr. Gregory L. Hartsock, Lebanon Lifesaving Crew captain, presented a proposed resolution to the Town Council for the establishment of certain rescue emergency

services, organizations and volunteer firefighting organizations in the Town of Lebanon.

- XXI. Upon motion made by Mr. Boyd, seconded by Ms. Jackson, the Town Council unanimously voted to adopt the Establishment of Existing Rescue Emergency Services, Organizations and Volunteer Firefighting Organizations in the Town of Lebanon resolution.  
The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- XXII. Town Manager's Report: Mr. Duty presented the town manager's report for the month of March and informed the Town Council of the street paving schedule through the end of the current fiscal year.
- A. Police Department Report: Mr. Mitchell presented the police department report for the month of March and informed the Town Council that the police officers are currently participating in critical incident training (CIT) and that the police department is in the process of having all officers CIT certified.
- XXIII. Town Attorney Report: Mr. Tiller advised the Town Council of upcoming hearing dates.
- XXIV. Committee Reports and Recommendations:
- A. Ms. DeAnna C. Jackson, Parks and Recreation Committee Chair Person, thanked Mr. Duty and the town employees for their work on the landscaping and ball field.
- XXV. Recess, 6:37 P.M.
- XXVI. Resume, 6:42 P.M.
- XXVII. Enter closed session: 6:42 P.M.
- A. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711 (1) and (7) for the purpose of discussing personnel and legal issues.  
The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- B. Upon motion made by Mr. Boyd, seconded by Mr. Griffith, the Town Council unanimously voted to return to regular session.  
The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- C. Stephanie Burke, Clerk of Council, presented the Roll Call Vote:

Do you certify that to the best of your knowledge, the Town Council in its' closed session; only discussed business matters lawfully exempted from the public meeting requirements of the Freedom of Information Act; and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Tiller, Aye; Mr. Duty, Aye; Mr. Hubbard, Aye.

XXVIII. Adjourn closed session: 7:37 P.M.

XXIX. Old Business:

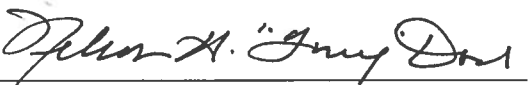
- A. Mayor Dodi discussed the status and details of the Downtown Revitalization Planning Grant application process. Mayor Dodi also presented a preliminary summary compiled by Shane Farmer of the Cumberland Plateau Planning District Commission. Mr. Duty informed the Town Council that this type of grant funding is very difficult to obtain and that some improvements to the appearance of the downtown area can be included in the upcoming budget. This issue was tabled.

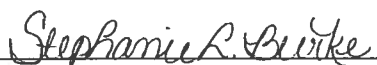
XXX. New Business:

- A. Upon motion made by Mr. Boyd, seconded by Mr. Griffith, the Town Council unanimously voted to adopt a new employee leave policy (vacation/sick/personal) and a new employee group life insurance policy administered by VRS as presented in closed session and effective July 1, 2014.  
The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- B. Upon motion made by Mr. Boyd, seconded by Mr. Bolling, the Town Council unanimously voted to adopt the annual VRS Member Contributions by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions resolution. The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.
- C. Upon motion made by Mr. Fields, seconded by Mr. Bolling, the Town Council unanimously voted to adopt the VRS Group Life Insurance Program resolution. The roll call vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.

XXXI. Upon motion made by Ms. Jackson, seconded by Mr. Griffith, the Town Council unanimously voted to adjourn. The vote was as follows: Mr. Boyd, Aye; Mr. Bolling, Aye; Mr. Kegley, Aye; Mr. Griffith, Aye; Ms. Jackson, Aye; Mr. Fields, Aye.

Adjourn: 7:47 P.M.

  
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Nelson A. "Tony" Dodi, Mayor

  
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Stephanie L. Burke, Clerk of Council

Minutes recorded by: Stephanie L. Burke, Clerk of Council  
Minutes prepared by: Stephanie L. Burke, Clerk of Council  
Minutes approved by: Michael L. Duty, Town Manager