

Lebanon Town Council Monthly Meeting
Town Hall, Lebanon, VA
Monday, March 14, 2016
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
J. C. Boyd, Vice Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
DeAnna C. Jackson, Council Member
A. G. Griffith, Jr., Council Member
Scott J. Gilmer, Council Member

Staff Members Present: Michael L. Duty, Town Manager
Jackie L. Hubbard, Controller
Stephanie Burke, Clerk of Council
Christopher C. Kiser, Detective
Kevin Tiller, Town Attorney

Staff Members Absent: Mark A. Mitchell, Chief of Police

- I. The meeting was called to order by Mayor Dodi.
- II. Prayer: Rev. Timothy Hankins, Lebanon Memorial United Methodist Church
- III. Pledge of Allegiance
- IV. Edit for items not on the agenda:

Upon motion made by Mr. Boyd, seconded by Ms. Jackson, the agenda was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

- V. Upon motion made by Mr. Boyd, seconded by Ms. Jackson, Mr. Dillon Walker and Mr. Dustin Keith were unanimously appointed as members of the Downtown Revitalization Project Management Team. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- VI. Edit and approve minutes from the 02/08/16 regular council meeting and the 02/22/16 and 03/07/16 special joint meetings:

Upon motion made by Ms. Jackson, seconded by Mr. Griffith, the minutes from the 02/08/16 regular council meeting and the 02/22/16 and 03/07/16 special joint meetings were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

VII. Approve accounts payable for the month of February:

Upon motion made by Mr. Boyd, seconded by Mr. Fields, the accounts payable for the month of February were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

VIII. Public Requests: None.

IX. Town Manager's Report: Mr. Duty updated the Council on the status of the traffic light replacement projects and of plans to provide water service to residents of Fincastle Estates.

A. Police Department Report: Detective Kiser presented the police department report.

X. Town Attorney Report: None.

XI. Old Business: None.

XII. New Business: None.

XIII. Committee Reports and Recommendations:

A. Mr. Gilmer updated the Council regarding the 03/07/16 Downtown Revitalization Project visioning session.

XIV. Enter closed session: 6:14 P.M.

A. Upon motion made by Mr. Boyd, seconded by Mr. Griffith, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(1) for the purpose of discussing personnel issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

B. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

C. Stephanie Burke, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as


were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Griffith, Aye; Mr. Tiller, Aye; Mr. Duty, Aye.

- XV. Adjourn closed session: 6:24 P.M.
- XVI. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to accept the resignation of Randall V. Herndon, Jr. from his employment with the Town effective March 27, 2016. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- XVII. Upon motion made by Mr. Boyd, seconded by Mr. Gilmer, the Council unanimously voted to employ Jessee A. Stiltner as a patrolman on a full-time basis effective April 1, 2016 upon acceptance of the employee work agreement and a one-year probationary period. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- XVIII. Upon motion made by Mr. Gilmer, seconded by Mr. Kegley, the Council unanimously voted to adjourn to reconvene at a joint meeting of the Lebanon Town Council and the Downtown Revitalization Project Management Team on Thursday, March 17, 2016 at 6:00 P.M. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

Adjourn monthly meeting: 6:26 P.M.


Nelson A. "Tony" Dodi, Mayor


Stephanie L. Burke, Clerk of Council

Minutes recorded by: Stephanie L. Burke, Clerk of Council
Minutes prepared by: Stephanie L. Burke, Clerk of Council
Minutes approved by: Michael L. Duty, Town Manager