

Lebanon Town Council  
Reconvened Monthly Meeting  
Town Hall, Lebanon, VA  
Monday, October 3, 2016  
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor  
J. C. Boyd, Vice Mayor  
J. Hassel Kegley, Council Member  
A. Doyle Fields, Council Member  
DeAnna C. Jackson, Council Member  
Scott J. Gilmer, Council Member  
Kevin B. Ferguson, Council Member

Staff Members Present: Michael L. Duty, Town Manager  
Jackie L. Hubbard, Controller  
Stephanie L. Burke, Clerk of Council  
Kevin D. Tiller, Town Attorney  
R. Eric Deskins, Police Sergeant

Staff Members Absent: Mark A. Mitchell, Chief of Police

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Sgt. Deskins

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Ms. Jackson, seconded by Mr. Ferguson, the agenda was unanimously approved as edited to add discussion of lease agreement negotiations between iGo Technologies, Inc. and the Town of Lebanon as Item C under Old Business. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

V. Approve accounts payable for the month of September:

Upon motion made by Mr. Boyd, seconded by Mr. Gilmer, the Council unanimously voted to approve the accounts payable for the month of September. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

VI. Public Requests:

A. Gregory Hancock – Old Mill Park

Mr. Hancock was present to express his concern over parking issues at his Main Street property. He advised that he has experienced several problems related to the unavailability

of parking spaces, and expressed his concern that these parking issues would increase once the Old Mill Park was reopened unless the Town created more adequate parking areas. Mr. Hancock suggested that the Town use an alternate location near the Lebanon Farmers Market for the park and develop the Main Street property as a parking area. He presented a plat and photos to the Council to support his suggestion.

Mayor Dodi informed Mr. Hancock that the Lebanon Parks and Recreation Committee discussed the parking issue earlier and decided to recommend that the consulting firm for the Lebanon Downtown Revitalization Project develop alternate design plans for the Old Mill Park, and to recommend that construction plans for the Old Mill Park not be finalized until the Council reviews the alternate designs.

VII. New Business: None.

VIII. Old Business:

A. Downtown Revitalization Project Consultant Selection:

Mr. Shane Farmer, CPPDC, Grant Administrator, informed the Council that three consulting firms for the Lebanon Downtown Revitalization Project had been interviewed on 9/28/16 and 9/30/16 by a review board selected by the Lebanon Downtown Revitalization Project Management Team. Mr. Farmer recommended, on behalf of the Lebanon Downtown Revitalization Project Management Team, that the Town appoint Community Planning Partners, Inc. to serve as the Town's consulting firm.

Upon motion made by Mr. Gilmer, seconded by Mr. Ferguson, the Council unanimously voted to appoint Community Planning Partners, Inc. to serve as the consulting firm for the Lebanon Downtown Revitalization Project, and to authorize the Town Mayor to sign contract agreements with the firm. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

B. Policy Approval:

Upon motion made by Mr. Boyd, seconded by Mr. Ferguson, the Council unanimously voted to approve the proposed Garbage Dumpster Use Policy and Sanitation Truck Safety Device Personnel Policy. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

C. iGo Technologies, Inc. Lease Agreement:

Mr. Duty informed the Council that he will meet with Mr. Steve VanDyke of iGo Technologies, Inc. on October 5, 2016 to discuss the lease of the Duty Water Tank property. Mr. Duty requested that Mr. Tiller prepare and provide him with a lease agreement draft.

Upon motion made by Mr. Boyd, seconded by Mr. Fields, Mr. Duty was unanimously authorized to negotiate the lease agreement between the Town of Lebanon and iGo Technologies, Inc. for the use of the Duty Water Tank property. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

- IX. Recess: 6:43 P.M.
- X. Resume: 6:48 P.M.
- XI. Enter closed session: 6:48 P.M.

- A. Upon motion made by Mr. Gilmer, seconded by Mr. Ferguson, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711 (1), (3) and (7) for the purpose of discussing personnel, acquisition or sale of property, and legal issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.
- B. Upon motion made by Mr. Boyd, seconded by Mr. Gilmer, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.
- C. Stephanie Burke, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Mr. Duty, Aye; Mr. Tiller, Aye; Mr. Hubbard, Aye.

- XII. Adjourn closed session: 7:35 P.M.
- XIII. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to adjourn. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

Adjourn monthly meeting: 7:37 P.M.

  
Nelson A. "Tony" Dodi, Mayor

  
Stephanie L. Burke, Clerk of Council

Minutes recorded by: Stephanie L. Burke, Clerk of Council  
Minutes prepared by: Stephanie L. Burke, Clerk of Council  
Minutes approved by: Michael L. Duty, Town Manager