

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, VA
Monday, March 12, 2018
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
J. C. Boyd, Vice Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
DeAnna C. Jackson, Council Member
Kevin B. Ferguson, Council Member
Scott J. Gilmer, Council Member

Staff Members Present: Jackie L. Hubbard, Controller/Interim Town Manager
A. Diane Nunley, Administrative Assistant
Mark A. Mitchell, Chief of Police
Kevin D. Tiller, Town Attorney

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Mitchell

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Ms. Jackson, seconded by Mr. Kegley, the agenda was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

V. Edit and approve minutes from the 02/12/18 regular council meeting:

Upon motion made by Mr. Kegley, seconded by Mr. Fields, the minutes from the 02/12/18 regular council meeting were unanimously approved. The vote was as follows: Mr. Boyd, Abstain; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

VI. Approve accounts payable and capital assets for the month of February:

Additional item Nickelston Industries Inc. for the amount of \$13,495 for guardrail.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the accounts payable and capital assets for the month of February to include additional accounts payable presented were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

VII. Public Hearing to consider:

Public comments on the proposed Community Development Block Grant (CDBG) proposal to be submitted to the Virginia Department of Housing and Community Development for the Lebanon Downtown Revitalization Project.

- A. The Town Council recessed from regular session, 6:07 P.M.
- B. Mr. Dodi opened the public hearing, 6:07 P.M.
- C. Shane Farmer with the Cumberland Plateau Planning District Commission discussed the CDBG Grant Program. He advised that the grant application must be submitted by March 30, 2018.
- D. No public comments.

Upon motion made by Mr. Boyd, seconded by Mr. Fields, the Council unanimously voted to approve the Community Development Block Grant resolution for the Downtown Revitalization Project. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

VIII. Mr. Dodi closed the public hearing, 6:12 P.M.

IX. The Town Council returned to regular session, 6:12 P.M.

X. The Town Council recognized the following members of the Lebanon High School Wrestling Team for their success at the 2018 VHSL Group 2A State Wrestling Championship:

Michael Webb – 2018 Region D Wrestling Coach of the Year
Cole Stoots – Third-Time State Wrestling Champion
Logan Smith – First-Time State Wrestling Champion
Ethyn Yates – Fourth Place VHSL Wrestling Title

XI. Upon motion made by Ms. Jackson, seconded by Mr. Kegley, the Council unanimously voted to approve the resolution for the Main Street Affiliate Program. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

XII. Bid opening: Air-Paks – Fire Department

Mr. Dodi opened the sealed bid received from The Fire Store. The bid amount was \$182,000.

Mr. Dodi opened the sealed bid received from Sure Flow Inc. The bid amount was \$172,948.99.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to approve the bid from Sure Flow Inc. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

XIII. Public Requests:

Reggie Childers spoke to the council about Civic Pride and Civic Duty, comparing to the automobile ad for Honda Civic. He feels the Town is moving forward in Civic Pride by the Downtown Revitalization Program. He encouraged the council to think of ways to help eliminate trash within the town.

Dustin Keith spoke on behalf of the Appalachian Substance Abuse Coalition to thank the Council along with Russell County Medical Center Foundation for the Prescription Drug Drop Off box, first box with 24 hour accessibility within our region. He advised the council that the Community Drug Free Dodge Ball Tournament event at Lebanon High School was very successful with over 100 people in attendance. He spoke of upcoming events including the drug free graduation party and the prescription drug drop off at Food City on April 28.

XIV. Police Department Report:

Mr. Mitchell presented the Police Report for the month of February, he expressed to the council about the face book post to the Lebanon Police Department, particular Jeff Rife, for helping Nancy Ferris with flat tire and getting her back on the road.

XV. Attorney Report: None

XVI. New Business:

- A. Russell County Search and Rescue – Jessee Fields. No one present.
- B. HVAC Contract Bid.

Upon motion made by Mr. Fields, seconded by Mr. Kegley, the council unanimously voted to continue the agreement with Starnes for maintenance and repairs within Mr. Hubbard expenditure limit with the council being notified of any amounts over \$5,000. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

- C. Invitation to Little League opening ceremony – April 9, 6:30 P.M.

Mayor Dodi informed the council the Little League kick-off parade was scheduled for April 9 at 5:00 P.M. with the ceremony to follow at 6:30 P.M. The April 9 council meeting will recess to attend the ceremony.

- D. Welcome baskets for new Businesses

Upon motion made by Mr. Boyd, seconded by Ms. Jackson, the council unanimously voted to prepare the welcome baskets for new businesses keeping the price under \$50. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

E. Welcome sign park/ride east entrance.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the council unanimously voted for Mayor Dodi to proceed working with J. R. Watson with VDOT on the welcome sign park/ride at east entrance. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

F. Christmas decorations

Upon motion made by Mr. Kegley, seconded by Mr. Ferguson, the council unanimously voted to appoint Ms. Jackson and Mr. Hubbard to research Christmas decorations before next Parks and Recreation meeting for approval. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

G. Automatic External Defibrillator

Upon motion made by Mr. Boyd, seconded by Mr. Ferguson, the council unanimously voted to purchase an Automatic External Defibrillator for the little league ballfield for the amount of \$1,299. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

H. Bicentennial Celebration

Mayor Dodi advised the council he was appointing all Council Members for the Bicentennial Celebration Planning Committee. Next year is Lebanon's Bicentennial year so the Council needs to be making plans to celebrate.

I. 2017 EBIS Top Ten Award Plaque

Mr. Hubbard advised the Council that the Town received the EBIS top ten award for email response about issues regarding other localities across Virginia.

XVII. Upon motion made by Mr. Boyd, seconded by Ms. Jackson, the council unanimously voted for Mr. Hubbard to order Caution Children Playing signs to be installed at 60 Brumley Circle near Hugs and Kisses Daycare. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

XVIII. Town Managers Report.

Mr. Hubbard advised the council that the Town needed to adopt a Fire Extinguisher policy to be in compliance with OSHA regulations.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the council unanimously voted to approve for Mr. Hubbard get price estimate on purchasing fire extinguishers, annual maintenance cost and copy of fire extinguisher policies. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

Mr. Hubbard advised the council about the need for maintenance on the red lights installed by Richardson-Wayland Electric.

Upon motion made by Mr. Kegley, seconded by Ms. Jackson, the council unanimously voted to approve for Mr. Hubbard to get a maintenance agreement with Richardson-Wayland Electric and for Mr. Tiller to review. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

Mr. Hubbard received quote from Street Scapes in the amount of \$11,012.50 and quote from Clatterbuck Pavement in the amount of \$6,950.00 to paint the sidewalk at the Old Mill Park. The council agreed to look at the color of Clatterbuck's paint before making a decision.

Mr. Hubbard had received quote for installing cameras at J. S. Easterly Park in the amount of \$2,800 and Town Park in the amount of \$4,500.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the council unanimously voted to install cameras at the J.S. Easterly Park and the Town Park at the quoted price. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.

XIX. Recess: 7:43 P.M.

XX. Enter closed session: 7:53 P.M.

A. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(3)(5)(7) for the purpose of discussing personnel, acquisition or sale of property, prospective business or industry and legal. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

B. Upon motion made by Mr. Boyd, seconded by Mr. Fields, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

C. A. Diane Nunley, Administrative Assistant, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)


Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.


The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Mr. Tiller, Aye; Mr. Hubbard, Aye.

XXI. Adjourn closed session: 8:56 P.M.

XXII. Adjourn: 8:58 P.M.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to adjourn. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Administrative Assistant

Minutes recorded by: A. Diane Nunley, Administrative Assistant

Minutes prepared by: A. Diane Nunley, Administrative Assistant