

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, VA
Monday, May 13, 2019
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice- Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
Kevin B. Ferguson, Council Member
Scott J. Gilmer, Council Member
Mary J. Stanley, Council Member

Staff Members Present: Mark A. Mitchell, Town Manager/Chief of Police
A. Diane Nunley, Clerk of Council
Kevin D. Tiller, Town Attorney

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Mitchell

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Mayor Dodi requested to move the Bicentennial Reports under Committee Reports

Upon motion made by Mr. Fields, seconded by Mr. Gilmer the agenda with amended changes were unanimously approved. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye.

V. Edit and approve minutes from the 04/08/19 regular council meeting.

Upon motion made by Mr. Kegley, seconded by Mr. Ferguson, the minutes from the 04/08/19 regular council meeting was unanimously approved. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye.

VI. Approve accounts payable and capital assets for the month of April.

Upon motion made by Mr. Gilmer, seconded by Mr. Fields, the accounts payable for the month of April was unanimously approved. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye.

VII. Public Hearing:

Town of Lebanon Community Center

- A. Enter into public hearing: 6:09 P.M.
- B. Brian Poe and Shari Brown, with J.A. Street & Associates, presented a guaranteed maximum price proposal for construction for a new Town of Lebanon Community Center.
- C. Closed public hearing: 6:49 P.M.

Mr. Mitchell advised the council that First Bank & Trust Company had quoted rates for financing the \$2,500,000 to fund the project. The rates are as follows:

4.85% fixed rate for 15 years

4.32% fixed rate for 10 years

1.00% over the rate earned to hold CD as collateral

- VIII. Upon motion made by Ms. Stanley, seconded by Mr. Gilmer, the Town Council unanimously voted to accept the guaranteed maximum price proposal from J.A. Street for the Town of Lebanon Community Center. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

The Town Council agreed to notify all local banks within the Town of Lebanon for rate proposals to fund the \$2,500,000 for the community center.

IX. Town Managers Report

Mr. Mitchell advised that he meet with Janice Halsey with the Good Shepherd Catholic Church, Ms. Halsey meet with the church board members and they are open minded to enter into an agreement with the town for a dog park on their property.

Mr. Mitchell advised the town is in need of a map of the water and sewer lines.

Upon motion made by Mr. Ferguson, seconded by Mr. Kegley, the Town Council unanimously voted for Mr. Mitchell to advertise an RFP for mapping of the water and sewer lines within the town. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

Mr. Mitchell advised the need to purchase four more 6-yard containers.

Upon motion made by Mr. Kegley, seconded by Mr. Fields, the Town Council unanimously voted to purchase four 6-yard containers. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

Mr. Mitchell advised the council that the VML Insurance Premium was renewed \$600 less this year status.

Mr. Mitchell requested to speak with the council in closed session concerning Conditional Use Permit for Ron Barrett, hiring summer help and nuisance property on 88 West Banner Street.

Mr. Mitchell requested to the council the need to advertise for a police officer due to Officer Hart working with Virginia State Police and Local Police Officers on the drug task force.

Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously agreed for Mr. Mitchell to advertise for a full-time Police Officer. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

Mr. Mitchell advised the council the water plant received the 2018 Excellence in Waterworks Operations Gold Award.

Mr. Mitchell presented a pool update, all the work was completed except adding the new slide. He advised that the mushroom was being installed at the splash pad today.

X. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted for the town pool to open at 12:00 P.M. on Friday May 31, 2019, and have Friday and Saturday as free admission days. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

XI. Town Attorney

Mr. Tiller requested to speak with the council in closed session.

XII. New Business

A. New Small Business Incentives

Upon motion made by Mr. Gilmer, seconded by Ms. Stanley, the Town Council unanimously voted to adopt the New Small Business Incentives for the Town of Lebanon's Downtown Business District. The vote is as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

B. Bicentennial Report

Ms. Powers presented a bicentennial report.

XIII. Recess: 7:16 P.M.

XIV. Resume: 7:26 P.M.

XV. Enter closed session: 7:26 P.M.

A. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(7) for the purpose of discussing personnel and legal issues. The vote was as follows: Mr.

Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye.

B. Upon motion made by Mr. Ferguson, seconded by Mr. Gilmer, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye; Mr. Tiller, Aye; Mr. Mitchell, Aye.

XVI. Adjourn closed session: 9:17 P.M.

XVII. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted to hire lifeguards for the Town of Lebanon Pool as discussed in closed session. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

XVIII. Upon motion made by Mr. Fields, seconded by Mr. Gilmer, the Town Council unanimously voted to hire 8 temporary workers for Mr. Mitchell to work as needed for the 2019 summer. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

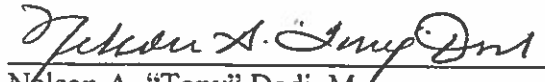
XIX. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted to hire pool director staff as discussed in closed session. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

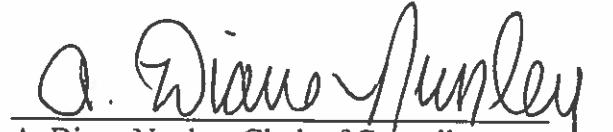
XX. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted to accept Stephanie Burke's resignation as Financial Officer. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

- XXI. Upon motion made by Mr. Fields, seconded by Mr. Gilmer, the Town Council unanimously voted to promote Beverly Stinson as Financial Officer at the salary discussed in closed session. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXII. Upon motion made by Mr. Fields, seconded by Ms. Stanley, the Town Council unanimously voted to advertise the Accounting Assistant position. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXIII. Upon motion made by Mr. Fields, seconded by Mr. Kegley, the Town Council unanimously voted to advertise for Police Officer as discussed. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXIV. Upon motion made by Mr. Gilmer, seconded by Mr. Ferguson, the Town Council unanimously voted for the legal council to draft a letter to the State of Virginia Little League Museum requesting the return of the \$10,000 donation dated April 10, 2017. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXV. Upon motion made by Mr. Gilmer, seconded by Mr. Fields, the Town Council unanimously voted to accept the estimate for streetscape improvements for the Downtown Revitalization project from Steffey Construction on the stone work. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXVI. Upon motion made by Mr. Gilmer, seconded by Mr. Kegley, the Town Council unanimously voted to award the estimate to Steffey Construction in the Downtown Revitalization streetscapes improvement for the fencing enhancements. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXVII. Upon motion made by Mr. Gilmer, seconded by Ms. Stanley, the Town Council unanimously voted to approve the proposal from Wayland Richardson on painting the travel light poles on Church & Main Street. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXVIII. Upon motion made by Mr. Gilmer, seconded by Mr. Kegley, the Town Council unanimously voted to approve an RFP for bid on the Old Mill Park Entrance Arch. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.
- XXIX. Upon motion made by Mr. Gilmer, seconded by Mr. Fields, the Town Council unanimously voted to approve the amended Urban Archery Ordinance. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

XXX. Adjourn: 9:34 P.M.

Upon motion made by Mr. Kegley, seconded by Ms. Stanley, the Council unanimously voted to adjourn. The vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council

Minutes prepared by: A. Diane Nunley, Clerk of Council