

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, Virginia
Monday, December 14, 2020
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice- Mayor
Scott J. Gilmer, Council Member
Mary J. Stanley, Council Member
M. Elijah Leonard, Council Member
W. Bradley Lambert, Council Member

Council Member Absent: A. Doyle Fields, Council Member
Remotely

Staff Members Present: Kevin L. Blankenship, Town Manager
A. Diane Nunley, Clerk of Council
Richard Eric Deskins, Chief of Police
Kevin D. Tiller, Town Attorney

- I. The meeting was called to order by Mayor Dodi.
- II. Prayer: Mayor Dodi
- III. Pledge of Allegiance
- IV. Mr. Fields stated he was not able to attend the Regular Monthly Meeting due to personal health reasons and requested to participate remotely by phone. The Town Council had a quorum physically present in the Council Room. Mr. Fields participated remotely by telephone which was audible to all persons in the Council Room.
- V. Edit for items not on the agenda:

Upon motion made by Ms. Stanley, seconded by Mr. Leonard, the agenda was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.
- VI. Edit and approve minutes from the 11/09/20 regular council meeting.

Upon motion made by Mr. Leonard, seconded by Ms. Stanley, the minutes from the 11/09/20 regular council meeting was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.
- VII. Approve accounts payable and capital assets for the month of November:

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the accounts payable for the month of November was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

VIII. Public Request:

Dr. Betsy Summerfield, Town Citizen, advised that in the Lebanon Manor area she is having problems with coyotes. There were 4 in her back yard. She advised that the coyotes have killed some cats. Dr. Summerfield requested the Town Council notify the Police Department with this issue. Mayor Dodi advised Dr. Summerfield that the Police Department would be notified of the coyote issue plus the Virginia Department of Game & Island Fisheries.

IX. New Business

A. Approve Russell Theater Business Plan Proposal

Mayor Dodi advised that the Town had received a \$50,000 grant from ARC for the Business Plan for the Russell Theater. He stated that he and Mr. Blankenship had met with Jim Baldwin and Debbie Milton with Cumberland Plateau Planning Commission to discuss the Business Plans. Mr. Baldwin recommended to award the Business Plan Proposal to Gerdom Management LLC.

Upon motion made by Mr. Gilmer, seconded by Ms. Jackson, the Town Council unanimously voted to award the Russell Theater Business Plan Proposal to Gerdom Management LLC. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

B. HVAC Bids for Russell Theater

Stinson Heating & Cooling	\$68,500.00
Starnes Inc. (3 Options)	\$67,000.00 Option 1
	\$90,500.00 Option 2
	\$78,250.00 Option 3

Mayor Dodi requested that Mr. Gilmer, Mr. Blankenship and the General Contractor Keith Steffey meet to review and compare the HVAC bids and present a recommendation at the January Council meeting.

C. Award Bridge Inspection Proposals

Mayor Dodi requested the Finance Committee meet to discuss the Bridge Inspection proposals to make recommendations at the January Council meeting.

D. Cumberland Plateau Regional Housing-waive taxes for Pittston Place Apartments and Fox Meadows Apartments

Upon motion made by Ms. Stanley, seconded by Mr. Gilmer, the Town Council unanimously voted to waive the taxes for the Pittston Apartments and Fox Meadows Apartments for

Cumberland Plateau Regional Housing. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

E. CARES Act Funds

Mr. Leonard presented an update report prepared by Beverly Stinson the Financial Officer concerning the CARES Act Funds. The detailed report showed the revenue received and all the expenditures for the Town of Lebanon and the Lebanon Volunteer Fire Department. All the funds are exhausted for both the Town and the Fire Department. Mr. Gilmer advised that Ms. Stinson will continue to update these spreadsheets through December 31, 2020 with any item that is related to COVID-19.

Mr. Leonard advised that the Town has \$165,576.83 in an escrow account. Mr. Farmer prepared an updated list of items purchased for the Lebanon Community Center for the amount of \$100,677.10 that has been paid from the general fund. By transferring the \$100,677.10 from the escrow account into the general fund that would leave a balance of \$64,899.73 to go toward the bond payment for the Lebanon Community Center. Mr. Gilmer stated that he agreed with Mr. Leonard regarding the escrow account.

X. Town Attorney Report

Mr. Tiller advised that he had items to discuss in closed session.

XI. Enter closed session: 6:45 P.M.

A. Upon motion made by Mr. Leonard, seconded by Ms. Stanley, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1) (7) for the purpose of personnel related to COVID-19, legal for pending litigation. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

B. Upon motion made by Mr. Gilmer seconded by Mr. Lambert, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)


Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.


The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Tiller, Aye.

XII. Adjourn closed session: 8:05 P.M.

XIII. Adjourn: 8:10 P.M.

Upon motion made by Mr. Lambert, seconded by Ms. Jackson, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council

Minutes prepared by: A. Diane Nunley, Clerk of Council