

Lebanon Town Council
Reconvened Meeting
Town Hall, Lebanon, Virginia
Thursday, January 28, 2021
4:30 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice-Mayor
A. Doyle Fields, Council Member
Scott J. Gilmer, Council Member
Mary J. Stanley, Council Member
M. Elijah Leonard, Council Member
W. Bradley Lambert, Council Member

Council Members Absent: DeAnna C. Jackson, Vice-Mayor

Staff Members Present: Kevin L. Blankenship, Town Manager
A. Diane Nunley, Clerk of Council

Staff Members Absent: Kevin D. Tiller, Town Attorney

- I. The meeting was called to order by Mayor Dodi.
- II. Prayer: Mr. Blankenship
- III. Pledge of Allegiance
- IV. Enter closed session: 4:32 P.M.
 - A. Upon motion made by Mr. Fields, seconded by Mr. Lambert, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1) for the purpose of personnel to conduct interviews for the Accounting Assistant position. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.
 - B. Upon motion made by Mr. Leonard, seconded by Mr. Lambert, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.
 - C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:
Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard,

discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Blankenship, Aye.

V. Adjourn closed session: 7:05 P.M.

VI. Upon motion made by Mr. Fields, seconded by Mr. Lambert, the Town Council unanimously voted to hire Janice Halsey for the Accounting Assistant position at the discussed salary. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

VII. Items for Discussion

Events for 2021

Mayor Dodi advised the Town Council that he had spoken with Kent Martin with SRO Productions for his thoughts concerning scheduling events for the year 2021 with the COVID pandemic. Mr. Martin assured Mayor Dodi that this was a great concern, but he would provide an answer before the February 8, 2021 Council meeting.

CD Rates

Mr. Gilmer advised that previously he had indicated that the CD's at First Bank & Trust would mature in February. After Beverly Stinson, Financial Officer, spoke with First Bank & Trust the CD's actually didn't mature until March 20, 2021. Mr. Gilmer advised that the LGIP accounts at the present time was only earning a rate of .13% but the checking and savings accounts at First Bank & Trust was earning a rate of .50%. The Town Council agreed, if possible, to move any funds from the LGIP accounts to the First Bank & Trust until the rates increased at LGIP.

Landscape Quote from Davis Bros Nursery

Mr. Gilmer advised that Davis Bros Nursery initially provided all the Town of Lebanon's plants and landscaping. He recommended, while the plants are under the warranty, to approve for Davis Bros. Nursery to provide the Landscape Maintenance for the Town of Lebanon. Mr. Gilmer advised that Urban Maintenance funds could be used for a large part of the maintenance estimate. Mr. Lambert requested if possible, to purchase the mulch from Lebanon Block.

Upon motion made by Mr. Gilmer, seconded by Mr. Fields, the Town Council unanimously voted to approve the Davis Bros. Nursery estimate for Landscape Maintenance services for the Town of Lebanon as presented. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

Smoking Policy

Mr. Lambert advised that he took information from Kevin Blankenship and Mary Stanley to construct the Smoking Policy that was presented to the Town Council. The Town Council discussed the policy and agreed to have designated areas to smoke for employees as well as the public. The Town council agreed for Mr. Lambert to provide a Smoking Policy for approval for the February 8, 2020 meeting.

Reopening the Town Hall and Lebanon Community Center

Mayor Dodi advised that Virginia Governor's order expires Sunday, January 31, 2021 concerning restrictions for public facilities due to COVID 19. The Town Council agreed to wait until after Monday to see if the Virginia Governor made any COVID mandate changes concerning reopening the front of the Town Hall and plan to reopen the Lebanon Community Center on February 16, 2021.

- VIII. Mr. Blankenship apologized for making a wrong recommendation concerning awarding the Bridge Inspection Proposals. The lowest proposal bid actually was Schwartz & Associates, Inc. for the amount of \$11,170.00. This quote includes the Bridge Inspection for 2020 for the amount of \$2,200 that has been inspected by RS&H. The quote for Schwartz & Associates, Inc. would now be \$8,970.00.

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to reconsider Mr. Gilmer's motion to award RS&H the Bridge Inspection contractor agreement based on receiving both bids and quotes during the bid opening. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

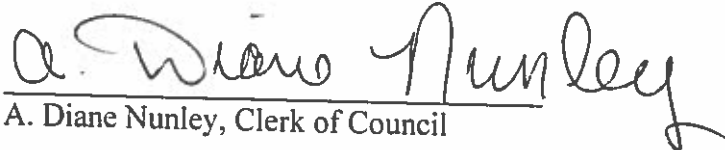
Upon motion made by Mr. Gilmer, seconded by Ms. Stanley, the Town Council unanimously voted to withdraw Mr. Gilmer's motion to award RS&H the bid for Bridge Inspection and reject all bids for the Bridge Inspection. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to authorize the Mr. Blankenship to sign an agreement with Schwartz & Associates, Inc. for the Bridge Inspection through December 2022 as presented at the quoted price for \$8,970.00. The vote was as follows: Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

- IX. Adjourn: 8:30 P.M.

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council

Minutes prepared by: A. Diane Nunley, Clerk of Council