

Lebanon Town Council  
Called Meeting  
Town Hall, Lebanon, Virginia  
Thursday, February 25, 2021  
5:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor  
DeAnna C. Jackson, Vice-Mayor  
A. Doyle Fields, Council Member  
Scott J. Gilmer, Council Member  
Mary J. Stanley, Council Member  
M. Elijah Leonard, Council Member  
W. Bradley Lambert, Council Member

Staff Members Present: Kevin L. Blankenship, Town Manager  
A. Diane Nunley, Clerk of Council  
Richard Eric Deskins, Chief of Police

Staff Member Absence: Kevin D. Tiller, Town Attorney

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Blankenship

III. Pledge of Allegiance

IV. Items for discussion

A. Employee Service Recognition

Mayor Dodi presented the Town of Lebanon Employee Service plaques.

Edward Osborne	5-Years of Service
Nikki Kiser	5-Years of Service
Roger Francisco	5-Years of Service
Kevin Stallard	5-Years of Service
Adam Breeding	5-Years of Service
Wanda Mitchell	5-Years of Service
Robert Meade	10-Years of Service
Chase Campbell	10-Years of Service
Roger Lawson	10-Years of Service
Scott Hurd	20-Years of Service
Michael Rasnake	20-Years of Service
Chris Kiser	25-Years of Service

## B. Ben Chafin Resolution

Mayor Dodi presented a resolution in honor of Augustus Benton "Ben" Chafin, Jr.

Upon motion made by Ms. Jackson, seconded by Mr. Leonard, the Town Council unanimously voted to approve the resolution for the Honorable Augustus Benton "Ben" Chafin, Jr., as presented. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

## C. Signage for Lebanon Community Center

The Town Council discussed the new signs for Town of Lebanon Park Shelters. The quote from Pro Image Graphics is for the amount of \$760 and the quote from the Sign Shop is for \$880. Mr. Gilmer requested clarification on the Sign Shop quote to see if installation was included. The Town Council agreed to purchase five signs for the shelter and a smaller sign for the Old Mill Park with the Italic Font.

Upon motion made by Mr. Gilmer, seconded by Ms. Stanley, the Town Council unanimously voted for Mr. Blankenship to proceed in purchasing the signs for the Lebanon Parks at the lowest bidder as discussed. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

## D. Cedar Fest Draft Brochure

Ms. Stanley presented the Cedar Fest Brochure which includes all the 2021 planned events. Mayor Dodi advised that the Lebanon High School graduation will be June 13, 2021 at 4:00 P.M. on the Lebanon Middle School football field. Therefore, the Cedar Fest Gospel Day will need to be moved to the Lebanon Middle School campus or the Government Center. The Council agreed to move the Cedar Fest Gospel Day to the Government Center. The Town Council agreed to make some changes to the Cedar Fest Brochures and for Ms. Stanley to bring a corrected copy to the March 8, 2021 meeting for approval.

Mayor Dodi advised that the Town has already paid deposits to the entertainment groups with a remaining balance of \$33,850. Mayor Dodi has secured as of today \$25,000 in donations which should cover all expenses for this fiscal year. Mr. Gilmer requested that Mr. Blankenship budget in the next fiscal budget for the events after July 1, 2021.

## E. State Street Projects

Mr. Blankenship presented a spreadsheet of State Street Projects for discussion. He advised that on the Russell Street project, the Town cannot use State Street Funds because this project is new construction therefore, they can use the downtown revitalization funds. Mr. Gilmer recommended for Mr. Blankenship to move forward with all the urban maintenance street projects but none of the new projects listed under Mr. Meade's projects. Mr. Blankenship discussed the flood issue on Pittston Road near Pals. Mr. Fields requested Mr. Blankenship move forward to apply for a DEQ permit for the construction on Pittston Road. Mr. Blankenship discussed placing a sidewalk on Technology Road, Kens Construction prepared a rough estimate of \$485,000 for this project. Mr. Blankenship presented a quote for paving the necessary roads for this fiscal year. Mr. Gilmer requested for Mr. Blankenship to schedule W-L Construction for

paving for June 2021. Mr. Gilmer requested for Mr. Blankenship to meet with Clatterbuck Pavement Markings for any area on Main Street that needs remarked. Mr. Gilmer advised that the contract with Clatterbuck Pavement Markings had expired but Mr. Clatterbuck was willing to extend his contract through June 30, 2021 with a 3% increase, the Town Council agreed to extend the contract with Mr. Clatterbuck with a 3% increase.

XII. Recess: 6:52 P.M.

XIV. Resume: 7:21 P.M.

XV. F. Tobacco Policy

Ms. Stanley advised that she had made a couple of changes to the Tobacco policy. The Town Council requested an updated version of the Tobacco Policy so the Council can vote at the March 8<sup>th</sup> meeting.

F. Emmanuel Baptist Parking Lot issue

Mr. Blankenship advised that he had looked at the Emmanuel Baptist water issue, with the help of Billy Hughes and Robbie Meade, he felt like the total cost should be around \$4,000. Mr. Blankenship presented a detail report of what the project would consist of. Mr. Gilmer stated that he would like for the Town to take care of cost of the materials and labor on the Town's right of way.

XVI. Enter closed session: 7:50 P.M.

A. Upon motion made by Ms. Stanley, seconded by Mr. Lambert, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1) for the purpose of personnel to discuss personnel evaluation and benefit items. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

B. Upon motion made by Mr. Lambert seconded by Mr. Leonard, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)


Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

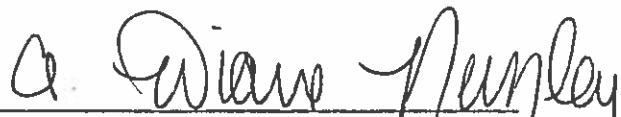
The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

XVII. Adjourn closed session: 9:26 P.M.

XVIII. Adjourn: 9:28 P.M.

Upon motion made by Mr. Lambert, seconded by Ms. Jackson, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

  
Nelson A. "Tony" Dodi, Mayor

  
A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council  
Minutes prepared by: A. Diane Nunley, Clerk of Council