

Lebanon Town Council  
Regular Monthly Meeting  
Town Hall, Lebanon, Virginia  
Monday, March 8, 2021  
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor  
DeAnna C. Jackson, Vice- Mayor  
A. Doyle Fields, Council Member  
Scott J. Gilmer, Council Member  
Mary J. Stanley, Council Member  
M. Elijah Leonard, Council Member  
W. Bradley Lambert, Council Member

Staff Members Present: Kevin L. Blankenship, Town Manager  
A. Diane Nunley, Clerk of Council  
Richard Eric Deskins, Chief of Police  
Kevin D. Tiller, Town Attorney

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Blankenship

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Ms. Stanley, seconded by Ms. Jackson, the agenda was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

V. Edit and approve minutes from the 02/08/21 regular council meeting, 02/25/21 called council meeting.

Upon motion made by Mr. Leonard, seconded by Mr. Lambert, the minutes from the 02/08/21 regular council meeting, 02/25/21 called council meeting was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

VI. Approve accounts payable and capital assets for the month of February:

Mr. Gilmer request the Mid-State Equipment invoice to be documented as CARES Act funds. Mr. Gilmer questioned if the Town had withdrawn the \$10,000 from Cumberland Plateau for the Russell Theater study. Mayor Dodi advised the funds had been withdrew.

Upon motion made by Mr. Gilmer, seconded by Mr. Fields, the accounts payable for the month of February was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

## VII. Town Managers Report

Mr. Blankenship advised that the Tobacco Free Policy is in their council packets for review and discussion. Mr. Gilmer stated that in the presented policy department heads was able to designate the areas for tobacco use for their employees. Ms. Jackson advised that in previous discussions the verbiage "Employees who violate this policy will be subject to disciplinary action up to and including immediate discharge" was to be removed from the policy. Mayor Dodi advised that in the Town of Lebanon employee manual tobacco usage was addressed, therefore was there a need for an additional policy. Mr. Fields advised that his opinion is to just add to the employee manual concerning tobacco usage. Mr. Leonard stated that he was for no smoking in town buildings, town vehicles or town equipment and for the town supervisors to temporarily designate areas for the employees to use tobacco during work hours. Mr. Lambert stated that he agrees for the supervisors to have control of the temporary areas for employees to use tobacco products. Ms. Stanley stated that the employee handbook states that the Town Council can develop this kind of policy and she is hundred percent confident with the supervisors temporary designating areas for tobacco usage.

Upon motion made by Mr. Gilmer, seconded by Ms. Stanley, the town council voted to approve the Town of Lebanon Tobacco Free policy as presented but with the addition other temporary areas under policy for the Department heads to determine those areas. The Roll Call vote was as follows: Ms. Jackson, Nay; Mr. Fields, Nay; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Nay; Mr. Lambert, Nay.

Mr. Gilmer requested the Personnel Committee continue to work on a comprehensive policy.

Mr. Blankenship advised that Mr. Duty, previous owner of the Stone Cellar, requested the town waive the fees and interest on the past due meals tax and business license if he paid the amount in full. Mr. Leonard stated that he has a hard time forgiving someone of the fees and interest when judgement was filed on November 12, 2019 and they are just now notifying the town.

Upon motion made by Mr. Leonard, seconded by Mr. Fields, the Town Council voted to deny the request of Mr. Duty to waive the fees and interest. The Roll Call vote was as follows: Ms. Jackson, Nay; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

Mr. Blankenship advised that Mr. Gilmer had requested information from the Lane Group regarding the PER's which the information is included in each Council packet. Mr. Leonard and Ms. Stanley requested additional information regarding each of the PER's. Mr. Blankenship advised that the Mapping PER would be a mapping of the water and sewer systems plus a hydraulic study which will provide pressure zones. Mr. Gilmer suggested that Mr. Blankenship email the task order for each of the PER's which list a scope of work, loan amount and also list a schedule of completion to each of the Council.

Mr. Blankenship presented two quotes for the ballfield lighting. The first quote was from Acorn Electrical Specialists, Inc. and the second quote from Hall & Scott Electrical. The Town Council discussed the quotes. The Town Council agreed for Mr. Blankenship to get with Chris Dye to replace all the lights that are out on the poles, check the ballast and the wiring to the junction box.

VIII. Recess: 7:27 P.M.

IX. Resume: 7:44 P.M.

X. Old Business

Ms. Stanley presented the 2021 Brochures and a quote to print them from Clark Print Shop.

Upon motion made by Mr. Lambert, seconded by Ms. Jackson, the Town Council unanimously voted to approve the 2021 Cedar Fest Brochures with gloss text as presented and order from Clark Print Shop at the quoted price. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

Mr. Farmer, Parks & Recreation Director, presented an update on Sawyer Brown, Maggie Baugh, Dailey & Vincent and Coal Camp Revival. Mr. Farmer advised that he is still reaching out to Food Trucks, some from 2019 list have shut down. Mr. Lambert advised that Little League opening day is April 10, 2021, starting at 10:00 A.M. Mr. Farmer advised that he is working with the Food Trucks to come to set up one day a week during the summer.

Mr. Farmer advised concerning the Downtown Revitalization funds, a rough figure of available funds is \$368,676.10. Mr. Gilmer advised that he has several quotes for façade work at the Russell Theater that he will pass on to Mr. Blankenship. Mr. Blankenship can get the other quotes that are needed.

XI. New Business

Mayor Dodi presented information regarding purchasing 4 new wreaths for the additional poles, different Candle Wreath Skyline to go across Main Street and three different opinions for the LOVE sign. The Town Council agreed for Mayor Dodi and Ms. Jackson to make a decision for decorations at the LOVE sign.

XII. Town Chief of Police Report

Chief Deskins discussed the Police report. Chief Deskins presented a detailed report on Officer Worthington concerning the vehicle accident. He stated that he has not received information back from VRSA concerning the amount of damage they will pay on the vehicle. Chief Deskins requested for him and Officer Hart to join the council in closed session concerning a legal matter.

XIII. Town Attorney Report

Mr. Tiller advised that he had nothing to report.

XIV. Enter closed session: 8:28 P.M.

A. Upon motion made by Mr. Leonard, seconded by Mr. Gilmer, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(7) for the purpose of personnel to discuss personnel evaluation and legal issues. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

B. Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

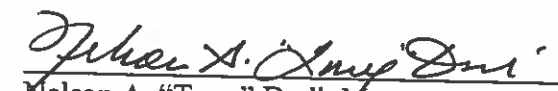
Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

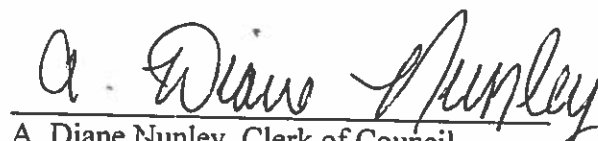
The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Blankenship, Aye; Mr. Tiller, Aye.

XV. Adjourn closed session: 11:20 P.M.

XVI. Adjourn: 11:22 P.M.

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to adjourn to reconvene on Thursday, March 11, 2021 at 5:00 P.M. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

  
Nelson A. "Tony" Dodi, Mayor

  
A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council  
Minutes prepared by: A. Diane Nunley, Clerk of Council