

Lebanon Town Council
Reconvened Meeting
Town Hall, Lebanon, Virginia
Monday, May 23, 2022
5:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice- Mayor
A. Doyle Fields, Council Member
Scott J. Gilmer, Council Member
Mary J. Stanley, Council Member
M. Elijah Leonard, Council Member
W. Bradley Lambert, Council Member

Staff Members Present: Andrew R. Shortt, Town Manager
Kevin D. Tiller, Town Attorney
A. Diane Nunley, Clerk of Council
Richard Eric Deskins, Chief of Police

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Shawn Street

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Mayor Dodi requested to add under Other Business Applebee's. Mr. Leonard requested to add Committee Additions discussion under Other Business. Mr. Gilmer requested to add Theater Parking under Other Business. Mayor Dodi requested to add Farmers Market sign under Other Business also.

V. ARPA Committee Discussion

Mr. Gilmer advised that he had nothing to discuss at this time concerning ARPA.

VI. Budget Discussion

Mayor Dodi advised that he spoke with Mr. Tiller concerning the timelines for the Budget. He stated that the Budget public hearing needs to be advertised two-weeks in the local newspaper then it sits for seven days, after the seven days are expired the Town Council may meet and vote to approve the Budget. Mr. Gilmer advised that he and Mr. Shortt had been working on the 2022-2023 Budget focusing mainly on revenue and past years actual number expenses. He stated that as of now they have no funds in for capital outlay projects. Mr. Gilmer requested that in tonight's meeting he planned to get the donation list completed and go in closed session under personnel to discuss some employee compensation, employee raises and LEO's for the Police Department. Mr. Gilmer advised that funds was set aside for the Russell Theater Director in the budget.

Mr. Gilmer requested to look at each donation item. The first item is the Lebanon Rescue Squad Donation, the committee agreed to continue to donate \$22,596.00. The Committee agreed to donate to Lebanon Lions Club \$23,600.00, Russell County Library \$4,500.00, Chamber of Commerce \$1,000.00, Volunteer Fire Department \$2,256.00, Master Gardeners \$2,000.00, Little League Baseball \$1,000.00, Extra Curricular Athletics \$1,500.00, Touchdown Club Golf \$400.00, VFW Fallen Warriors \$250.00, Russell County Health Fair \$0, SVCC Festival of the Arts \$350.00, Friends of SW VA \$0, Heart of Appalachia \$2,500.00, Kids Fishing Day \$0, Russell County Hospital Foundation \$0, Farm to Table \$0, Russell County Fair Association \$5,000.00, Extra Curricular Arts \$500.00, Big Rig Showdown \$5,000.00, Vet Fest \$250.00 to pay out of the Veterans Account, Other Non-Profit Local Organizations \$1,500.00.

VII. Fire Department Invoice-Brad Cook and John McCoy

Mr. McCoy advised that the purchase order that was discussed at the previous council meeting for the amount of \$3,000 was for items that was missing or damaged on the fire trucks. Mr. Leonard questioned if the ladders and brackets had been ordered for the Fire Truck. Mr. McCoy stated that they cannot get the ladder and has not even been given a price for one because they are twenty weeks back ordered as of now. Mr. Cook advised that for each ladder the cost would be around \$4,000 to \$6,000. Mr. McCoy advised that the Fire Department was hoping to change out all lights on the Fire Trucks to LED which should be around \$2,800.

Upon motion made by Mr. Lambert, seconded by Ms. Stanley, the Town Council unanimously voted to approve the purchase order for the Fire Department in the amount of \$3,000. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

Mr. Lambert advised that he spoke with Mr. Shortt and Mr. McCoy concerning replacing the signage on the Fire Department building with an estimate cost of \$1,000 for gold leaf. Mr. McCoy requested to purchase a toolbox in order to free up more space on the new Fire Truck. Mr. McCoy advised that the F32 Fire Truck had been touched up by the Town Shop but was in need to be repainted by a body shop. Mr. Leonard recommended reaching out to local body shops to get quotes to have the door repainted on the F32 Fire Truck. Mr. Cook advised that the purchase order in the amount of \$18,615 for coat and pants for four new Fire Department members that has outdated gear. Mr. Gilmer advised that the 2022-2023 budget for the Fire Department is normally around \$75,000 but this year is around \$90,000 due to the Fire Truck payment. Mr. Gilmer stated that he feels the Town should always follow their purchase policy which states anything over \$5,000 should have multiple quotes. Mr. Gilmer advised that the ladders, LED lights, toolbox, sign and gear need to be planned for in the upcoming budget. The Town Council agreed for Mr. McCoy to move forward to purchase the toolbox.

Upon motion made by Ms. Stanley, seconded by Mr. Lambert, the Town Council voted to approve the purchase order for the amount of \$18,615 to purchase new turnout gear for the Fire Department. The vote was as follows: Ms. Jackson, Nay; Mr. Fields, Aye; Mr. Gilmer, Nay; Ms. Stanley, Aye; Mr. Leonard, Nay; Mr. Lambert, Aye. Ms. Jackson, Mr. Gilmer and Mr. Leonard felt the purchase should be followed by the Town's purchase policy to have additional quotes. Mayor Dodi broke the tie by voting Nay.

VIII. Recess: 7:20 P.M.

IX. Resume: 7:31 P.M.

X. Enter closed session: 7:32 P.M.

A. Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1) (5) (7) for the purpose to discuss personnel, prospective business or industry and legal issues. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

B. Upon motion made by Mr. Gilmer, seconded by Ms. Stanley, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Shortt, Aye; Mr. Tiller, Aye.

XI. Adjourn closed session: 10:16 P.M.

XII. Town Manager Report

Mr. Shortt advised that at the last Council meeting they discussed the pedestrian signs whether to use VDOT funds or work with the school to fund the project. He questioned the Town Council to see if they were interested in purchasing additional pedestrian signs for other crosswalks through out the Town. The Town Council agreed to move forward with the pedestrian signs at the Lebanon Middle School at this time.

Mr. Shortt presented quotes from Starnes Inc. to replace the existing heat pump compressor or purchase a new heat pump unit at the Wastewater Plant Lab. The Town Council agreed to table

this item until Mr. Shortt verifies with Mr. Tiller that its legal to request additional quotes for a new heat pump due to the Town having a current maintenance contract with Starnes Inc.

Mr. Shortt advised that Worldwide Equipment in Abingdon, Virginia has large trucks with a two-year rotation program plus parts are all under warranty. Mr. Gilmer requested for the next larger truck purchase to look at this rotation program option plus just purchasing a new one to see what is best for the Town. Mayor Dodi requested Arnold Day with Worldwide Equipment attend the June 13, 2022, Council Meeting to discuss this program.

XIII Other Business

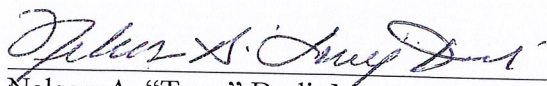
Mr. Leonard requested that shop be under the Street Committee and the Police Department under Finance or Police and Fire Departments under Finance Committee. Mayor Dodi advised that he will reappoint the Committees at the Organizational Meeting which will be in January 2023. The Town Council agreed for the shop to be under the Street Committee.

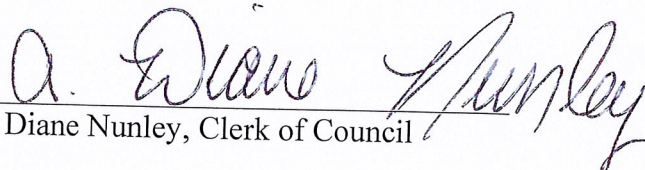
Mr. Gilmer requested to table the Theater Parking.

Mayor Dodi advised that the County installed a new digital sign at the entrance of Ruth Whitt Drive. They will advertise all the Town Events and the Farmers Market on their sign. They feel the Farmers Market sign blocks their digital sign. The Town Council agreed to leave the current Farmers Market sign but still allow the County to advertise for all the Town's events.

XIV. Adjourn: 10:35 P.M.

Upon motion made by Mr. Lambert, seconded by Ms. Jackson, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Ms. Stanley, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council

Minutes prepared by: A. Diane Nunley, Clerk of Council