

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, Virginia
Monday, April 10, 2023
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice- Mayor
A. Doyle Fields, Council Member
Scott J. Gilmer, Council Member
M. Elijah Leonard, Council Member
J. Leonard Kegley, Council Member

Council Members Absent: W. Bradley Lambert, Council Member

Staff Members Present: Andrew R. Shortt, Town Manager
Kevin D. Tiller, Town Attorney
A. Diane Nunley, Clerk of Council

Staff Members Absent: Richard Eric Deskins, Chief of Police

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Shawn Street

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Ms. Jackson, seconded by Mr. Leonard, the agenda was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

V. Edit and approve minutes from the 03/13/23 regular council meeting:

Upon motion made by Mr. Fields, seconded by Mr. Gilmer, the minutes from the 03/13/23 regular council meeting was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

VI. Approve accounts payable and capital assets for the month of March:

Mr. Shortt requested to add Accounts Payable Report B to the accounts payable for the month of March.

Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the accounts payable for the month of March including the additions was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

VII. Public Hearing to consider:

An application submitted by Gregory H. Conaway for a conditional use permit for an Automobile Sales Dealership located at 307 West Main Street in a C-1 Commercial District.

Planning Commission Members Present:

Judy Lockridge, Vice-Chairman
David Boyd, Member
J.L. Kegley II, Member
David Coleman, Member
DeAnna Jackson, Member
Andrew R. Shortt, Member

Planning Commission Members Absent:

Tim Coleman, Chairman

- A. The Town Council recessed from regular session, 6:03 P.M.
- B. Ms. Lockridge opened the Public Hearing: 6:03 P.M.
- C. Mr. Conaway presented a brief background description regarding his family plus his work history. He advised that he had previously been employed at a local Chevrolet/Buick Dealership for seventeen years as a salesman but a sales manager for the past six years. Mr. Conaway expressed his love for the Town of Lebanon. He presented his plans for the Automobile Sales Dealership, which is to use the building located at 307 West Main Street as his office, park the vehicles for sale in the back parking area plus he stated that he signed a lease with Doug Rasnake the adjacent property owner for customer parking on the back of his property. He advised that his business should help other businesses within the Town, such as Banks for financing, insurance agents, mechanics for repairs, advertising in the local newspaper, his customers eating at local restaurants plus other various businesses. Mr. Conaway stated that he plans to place signage in the front to direct customers to the back parking area. He advised that he will only stock nice used vehicles.
- D. No one spoke in opposition.
- E. Mr. Boyd questioned Mr. Conaway if he would be doing the maintenance on the vehicles. Mr. Conaway stated he would use local mechanics for the maintenance.
- F. Mr. Gilmer questioned Mr. Conaway if he plans to be the only employee or will there be additional job creation. Mr. Conaway stated that he plans to hire one possibly two other salespeople to start off with but hopes to create more jobs.

Upon motion made by Ms. Jackson, seconded by Mr. Kegley, the Planning Commission voted to approve the conditional use permit application for Gregory Conaway as presented. The vote was as follows: Ms. Lockridge, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Mr. David Coleman, Aye; Ms. Jackson, Aye; Mr. Shortt, Aye.

- VIII. Mayor Dodi closed the public hearing, 6:13 P.M.
- IX. The Town Council returned to regular session, 6:13 P.M.
- X. Ms. Lockridge recommended on behalf of the Planning Commission to approve the conditional use permit application for Gregory Conaway as presented.

Upon motion made by Mr. Kegley, seconded by Mr. Fields, the Town Council unanimously voted to approve the conditional use permit application for Gregory Conaway as presented. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

- XI. Recognition:

Lebanon High School Forensics Team

Mayor Dodi advised that once again the Lebanon High School Forensics Team is the 2023 VHSL 1A Forensics State Champions. He presented the Lebanon High School Forensics Team the following certificates:

Emma Martin State Champion in Prose
Katelyn Mullins State Champion in Poetry
Chloe Dillon State Champion in Serious Dramatic Interpretation
Madison Robinette and Gracie Ford State Champions in Humorous Duo
Kayde Cole State Champion in Storytelling
Carter Dillon and Ellen Sautters State Champions in Serious Duo
Kendra Horn and Cheyenne Ball State Runner-up in Serious Duo
Maddie Huffman State Runner-up in Storytelling
Brionna Potts State Runner-up in Serious Dramatic Interpretation
Molly Bowen State Runner-up in Humorous Interpretation
Landon Owens State Runner-up in Extemporaneous Speaking
Jill Dixon placed 3rd in Poetry
Meagan Helton placed 4th in Original Oratory
Sarah Stoots Forensics Coach

Water Treatment Plant 2022 Gold

Mayor Dodi advised that the Water Treatment Plant once again received the 2022 Gold from the Office of Drinking Water for achieving Virginia's Optimization Program Goals. Mayor Dodi presented the 2022 Gold Water Treatment Plant Performance Award for Excellence in Clarification, Filtration, and Backwash to Chris Dye, director for the Water and Wastewater Plants.

- XII. Town Managers Report

Mr. Shortt presented Turf quotes for the Easterly Park and the Town Park. The quotes are as follows:

Pinehurst Pros	\$101,183.96 Total for both parks using turf.
Pro Playground	\$262,000.00 Total for both parks using turf.
Sparks @Play	\$154,527.46 Total for both parks using PIP rubber.
Pro Playground	\$203,998.00 Total for both parks using PIP rubber.

Mr. Shortt advised that the Town Employees provide the prep work. He presented a sample of the turf and the padding which would be placed in all the fall zones. Mr. Kegley questioned the life expectancy and warranty for the turf. Mr. Shortt stated the life expectancy is 20 years and the warranty is 8 years. Mayor Dodi questioned if there were funds left in the 2022-2023 budget for this project. Mr. Gilmer stated that Ms. Stinson is working on the ARPA funds to get a correct balance therefore he suggested waiting until they have a finance committee meeting to make a decision on the turf.

Mr. Shortt presented project updates. He advised that the new basketball court is completed all but the striping of lines and installing new fence.

Mr. Shortt advised that the Russell Theater parking lot area is almost completed at the bottom. He advised that hopefully Nathan Brown can get by this week so the Town Employees can start working on the upper part of the Russell Theater pavilion. Mr. Gilmer questioned if Clatterbuck Pavement Markings would be marking the parking and handicap lines at the front of the Theater. Mr. Shortt stated he would check with Nathan Brown concerning his plan regarding the pavement markings. Mr. Shortt stated that Front Row Music guaranteed that the Russell Theater would be complete by June 1, 2023.

Mr. Shortt advised that the shooting range is ready for the concrete pad for the shelter and the lanes. The police officers have used the range already to qualify. Mr. Shortt advised that once the Russell Theater pavilion is completed the Town Employees will finish the shooting range.

Mr. Shortt advised that all the Street Lights are installed just waiting for service to the meter bases.

Mr. Shortt advised concerning installation of the Lebanon Manor new waterline; the Health Department is requiring hydraulic testing. He stated that requirement is because they are changing a 4" line to a 6" line plus installing fire hydrants. Mr. Shortt stated that Chris Mullins with the Lane Group is working on the engineering part of the hydraulic test.

Mr. Shortt stated that the Town's obligation part of the ARC Grant for Russell Theater is \$114,000.00 therefore the Town needs to pay the last pay app that Michael Weaver signed off on for the amount of \$73,212.60. He stated that ARC has covered everything up to this point therefore instead of waiting until the end it will look better if the Town pays some now.

Mr. Shortt advised that the Town cleared the Little League hill off at Glade Hollow Park plus took four picnic tables for them to borrow for the season.

XIII. Chief of Police Report

Sergeant Jamie Fletcher presented the monthly Police Report. Sergeant Fletcher advised concerning community policing events that the Police Department has increased their schools walk through as well as at games and parks.

XIV. Town Attorney Report

Mr. Tiller advised that he had nothing to report.

XV. Enter closed session: 6:58 P.M.

A. Upon motion made by Mr. Leonard, seconded by Mr. Gilmer, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(5) (7) for the purpose of discussing personnel, prospective business or industry and legal. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

B. Upon motion made by Ms. Jackson, seconded by Mr. Leonard, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye; Mr. Tiller, Aye; Mr. Shortt, Aye.

XVI. Adjourn closed session: 8:24 P.M.

XVII. Upon motion made by Mr. Fields, seconded by Mr. Gilmer, the Town Council voted to hire the returning four street summer helpers Jearl Duty, Timothy Duty, Levi Barton, Braxton Keen as well as Bailey Tate Jackson III at minimum wage. The vote was as follows: Ms. Jackson, Abstain; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

XVIII. Committee Reports and Recommendations

Mr. Gilmer, Finance Committee Chairman, advised that the ARPA Funds are currently in a bank account with First Bank & Trust only earning .2% interest while the LGIP accounts are earning 4.7 % interest plus the general savings account at First Bank & Trust is earning 4.35%. Mr. Gilmer suggested moving the ARPA funds into the LGIP account or the general savings account.

Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the Town Council unanimously voted to transfer the ARPA funds at First Bank & Trust Co. to the LGIP account. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

The Town Council discussed donations to the Big Rig Showdown and the Sam Whited Gospel Singing.

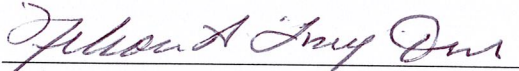
Upon motion made by Mr. Fields, seconded by Mr. Leonard, the Town Council unanimously voted to donate to the Big Rig Showdown event \$5,000.00 using ARPA funds. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

Upon motion made by Mr. Kegley, seconded by Mr. Gilmer, the Town Council unanimously voted to donate to the Sam Whited Gospel Singing event \$3,500.00 using ARPA funds. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.

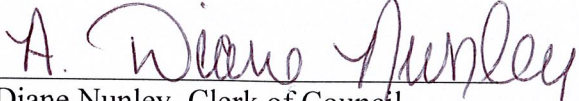
The Town Council agreed to plan a Finance Committee meeting for April 25, 2023, at 5:30 P.M. to discuss the budget and other finance issues.

XIX. Adjourn: 8:40 P.M.

Upon motion made by Mr. Kegley, seconded by Ms. Jackson, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Kegley, Aye.



Nelson A. "Tony" Dodi, Mayor



A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council

Minutes prepared by: A. Diane Nunley, Clerk of Council