

Lebanon Town Council  
Regular Monthly Meeting  
Town Hall, Lebanon, Virginia  
Monday, May 13, 2024  
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor  
DeAnna C. Jackson, Vice- Mayor  
Scott J. Gilmer, Council Member  
M. Elijah Leonard, Council Member  
W. Bradley Lambert, Council Member  
J. Leonard Kegley, Council Member  
Nina J. Fields, Council Member

Staff Members Present: Andrew R. Shortt, Town Manager  
Kevin D. Tiller, Town Attorney  
Matthew Hurd, Police Sergeant  
A. Diane Nunley, Clerk of Council

Staff Members Absent: Richard Eric Deskins, Chief of Police

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Keith Hovis Pastor Lebanon Church of Christ

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Mr. Leonard, seconded by Ms. Fields, the agenda was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

V. Edit and approve minutes from the 04/08/24 council meeting, 04/22/24 reconvened meeting:

Upon motion made by Mr. Lambert, seconded by Ms. Fields, the minutes of the 04/08/24 council meeting, 04/22/24 reconvened meeting were unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

VI. Approve accounts payable and capital assets for the month of April:

Mr. Shortt advised that on the general fund check register for April 2024, check #123875 to Anthem for the amount of \$89,990.00 was a voided check, it should not be listed on the check register.

Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the accounts payable for the month of April as amended was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

VII. Recognition

**Dan Bush-American Red Cross Award**

Mayor Dodi advised that he and Lebanon Fire Department Chief John Michael McCoy attended the American Red Cross Celebration of Heroes event in Roanoke where Dan Bush was awarded the 2024 Firefighter Hero. Chief McCoy stated that the Lebanon Fire Department received a 911 call at around 2:30 A.M. of the fire which stated that people was trapped in the building. Upon arriving at the scene of the fire, a lady is trapped on the third story of the building. They grab a ladder; Dan Bush immediately climbs the ladder to rescue the lady. Mr. Bush coaches the lady into coming down the ladder to safety. Chief McCoy expressed his appreciation for such trained, dedicated fire department members.

Mayor Dodi presented Dan Bush with a plaque of appreciation.

**VDH Representative Sean Mitchell**

Mr. Sean Mitchell representative for Virginia Department of Health presented the Lebanon Water Plant the 2023 Gold Water Treatment Plant Performance Award for Excellence in Clarification, Filtration, and Backwash. He stated that the Gold Award means that the water plant goes above and beyond the State of Virginia regulations.

VIII. Public Hearing

An application submitted by Cooperville Holdings, LLC. for a conditional use permit for residential use the property is located 382 West Main Street in a C-1 Commercial District.

Planning Commission Members Present

Tim Coleman, Chairman  
Judy Lockridge-Vice-Chairman  
DeAnna Jackson, Member  
Drew Shortt, Member  
David Coleman, Member  
David Boyd, Member  
J.L. Kegley, II, Member

- A. Enter into public hearing: 6:16 P.M.
- B. David Mullins representative for Cooperville Holdings, LLC. expressed his regrets for not being able to attend the public hearing in April and thanked the Lebanon Planning Commission for tabling his application until the May meeting. He stated that his intentions for residential use of the property are due to the demands for residential property in this area plus this helps to market the property.

- C. No one spoke in opposition.
  - D. Upon motion made by DeAnna Jackson, seconded by Judy Lockridge, the Planning Commission approve the conditional use application for Cooperville Holdings, LLC. for residential use the property is located at 382 West Main Street. The vote was as follows: Tim Coleman, Aye; Judy Lockridge, Aye; David Coleman, Aye; David Boyd, Aye; J. L. Kegley, II., Aye; DeAnna Jackson, Aye; Drew Shortt, Aye.
  - E. Adjourn: 6:21 P.M.
- IX. Mr. Coleman, chairman, recommended on behalf of the Planning Commission that the conditional use application for Cooperville Holdings Company, LLC. be approved for residential use of the property located at 382 West Main Street.
- X. Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to approve the conditional use permit for Cooperville Holdings Company, LLC., for residential use of the property located at 382 West Main Street. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.
- XI. Public Request

#### **Nolan Stevens-Lebanon Lifesaving Crew Annual Donation**

Mr. Nolan Stevens captain of the Lebanon Lifesaving crew advised that last year they ran a total of 1,771 calls with 706 of those calls being within the Town of Lebanon with their dispatch time being under 4 minutes. Mr. Stevens advised that in the past the Lebanon Lifesaving Crew has experienced some shortfalls in revenue which they have been working diligently to correct by cutting cost plus schedule different fundraisers each year. He advised that one of the biggest factors they are facing this year is the EMS Drug Kit Transition Plan. He stated that in the past the local hospital pharmacy has provided the Lebanon Lifesaving Crew with medication, but state regulations have changed therefore effective November 1, 2024, the Lebanon Lifesaving Crew must house plus provide all their medications. He estimated the up-front cost to be approximately \$27,000.00 which will be a major expense for the Lebanon Lifesaving crew. Mr. Stevens expressed his appreciation for any help the Town can give them. Mayor Dodi thanked Mr. Stevens for the Lebanon Lifesaving Crew service to the community plus he advised that the Town Council will discuss their request as they work on the 2024-2025 Budget.

#### **Acacia Nunley-Isaiah 117 House**

Acacia Nunley Expansion Coordinator for the Isaiah 117 House advised that the Isaiah 117 House is coming to Russell County. She advised that currently in Russell County there are 76 kids in foster care system with only seven registered foster care families with only two functioning that can receive children which means kids are placed in other counties and states. Ms. Nunley advised that their goal for the Isaiah 117 House is to make the transition smoothly for the children as well as the foster families. She stated that on the day a child is removed from their home that creates trauma for the child, they lose family, often lose schools and their friends. She stated that the Isaiah 117 House should provide a great resource to help grow foster families.

She stated that the Isaiah 117 House will provide a full wraparound of the entire process from the removal day all the way to when they enter a foster family. She stated that currently when a child is removed from their home they are at the Department of Social Services until they can be placed with a foster family which may be a few hours or a few days. The Department of Social Services is not equipped to provide a home life experience for the child, but the Isaiah 117 House will provide safe loving environment in a faith home with certified trauma informed volunteers, bath, bed, hot meal, clothing, school supplies and toiletries. Ms. Nunley advised that the Isaiah 117 House will lighten the load for the DSS case workers. She stated that someone donated land on Old Fincastle Road to build the Isaiah 117 Home and the land transfer was closed today. She advised that currently Isaiah 117 Houses have 57 locations with 22 open homes. She stated that they must have \$75,000.00 in the bank before they can break ground to build the Isaiah 117 Home plus have a whole year budget amount of \$175,000.00. The budget is to run the house plus provide a full-time position as well as two part-time positions within the Home. She advised that people could participate by attending the expansion meetings which are scheduled for the third Saturday of each month or by a one-time or monthly donation.

XII. New Business

**Fire Department Bids**

Mayor Dodi opened the sealed bids for the Bay Garage Doors. The bids was as follows:

Doors Unlimited	\$47,100.00
Steffey Construction	\$63,800.00

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, to award the bid for the Bay Garage Doors to Doors Unlimited at the quoted price of \$47,100.00.

Discussion: Mr. Gilmer questioned if the Town Council should see the bid quote for the façade before moving forward with the garage doors in case the total project cost was more than was anticipated. Mr. Gilmer withdrew his motion; Mr. Lambert withdrew his second.

Mayor Dodi opened the sealed bids for the Lebanon Fire Department Building Façade. The bids was as follows:

Steffey Construction	\$123,300.00
----------------------	--------------

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to approve the Steffey Construction quote for the Lebanon Fire Department Building Façade for the quoted amount of \$123,300.00. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to approve the bid from Doors Unlimited for the quoted amount of \$47,100.00 to replace the Garage doors at the Lebanon Fire Department. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mayor Dodi opened the sealed bids for the landscaping at the Lebanon Fire Department. The bids was as follows:

Triple A Lawn & Landscaping	\$7,876.00
Etters Greenhouse	\$3,660.00

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to approve the Etters Greenhouse quote for the amount of \$3,660.00 for landscaping at the Lebanon Fire Department building. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt presented quotes for the soft washing of the Lebanon Fire Department Building. The quotes are as follows:

Tactical Wash LLC.	\$1,716.16
Reel Deel Cleaning	\$1,100.00

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to approve for the Town Manager to move forward with the quote from Reel Deel Cleaning for the amount of \$1,100.00 to soft wash the Lebanon Fire Department building. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt presented the quotes for installing Epoxy Floor Coating for the garage bay area of the Lebanon Fire Department. The quotes are as follows:

Luna Layers	\$22,854.00
Engine Bay Floors	\$49,126.69
C. A. Reed	\$58,996.00

Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to award the quote from Luna Layers in the amount of \$22,854.00 for epoxy floor coating the garage area of the Lebanon Fire Department. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt presented the quotes for Asphalt Sealing for the Lebanon Fire Department parking lot. The quotes are as follows:

Discount Tire LLC.	\$5,800.00
Impact Seal Coating	\$11,607.80
Allstate Paving	\$7,700.00

Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to award the quote from Discount Tire, LLC. in the amount of \$5,800.00 for asphalt sealing of the parking lot at the Lebanon Fire Department. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Leonard requested Mr. Shortt get pricing for thermal instead of latex for the striping. Mr. Gilmer suggested to mark under existing contract for the Street Department therefore Mr. Shortt can get pricing for thermal verses latex.

Mayor Dodi presented the bids to install security camera for the Town at various locations. The bids are as follows:

Clinch Valley Security LLC.	\$10,434.00 includes \$1,050.00 security equipment
Kestner Locksmith	\$7,700.00

Upon motion made by Mr. Lambert to award the bid to Clinch Valley Security LLC. for the amount of \$10,434.00 to install security cameras for the Town of Lebanon. The motion failed for the lack of a second.

Upon motion made by Mr. Kegley, seconded by Ms. Jackson, the Town Council unanimously voted to approve the bid from Kestner Locksmith in the amount of \$7,700.00 to install cameras for the Town. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

### XIII. Town Managers Report

Mr. Shortt advised that the contract for striping will expire July 1, 2024, therefore it will need to be advertised for bids to have at the June meeting. Mr. Leonard requested to advertise in the Lebanon News plus direct solicit for striping bids. Mr. Shortt stated that on Pittston Road not only the new asphalt needs to be repainted, but all the striping needs repainted. The Town Council agreed for Mr. Shortt to move forward with all the striping on Pittston Road. Mr. Shortt listed other areas that are in need of restriping if Urban Maintenance funds are left in the budget such as crosswalk for the IDA on Haber Drive plus Pioneer Drive and Route 71.

Mr. Shortt advised that the Budget will be advertised in the Lebanon News for a public hearing at the June Town Council meeting. Mr. Gilmer advised that the Town Council plans to discuss the donations later in the meeting.

Mr. Shortt presented updates regarding all the Town of Lebanon projects. Mr. Shortt advised that the Lane Group have started surveying Stoots Street and after the survey they can start preliminary engineering for the sewer project. Mr. Shortt stated that the third wall at the Russell Theater pavilion was poured which leaves one more wall to pour. Mr. Shortt advised that the Town is in need of 6-yard dumpsters which he will order from Larry Beavers. Mr. Gilmer stated that Mr. Hughes had in his report the need to repair the crosswalk at Court House. Mr. Shortt advised that the crosswalk needs to be restamped with new asphalt. Mr. Gilmer questioned if the Veterans Building just needed painting or siding. Mr. Shortt stated that the painting should be sufficient for the Veterans Building. Mr. Shortt discussed the possible abandonment of the right of way from Main Street to Russell Street between the home of Aaron Hunt and the home that Bill Watson sold.

XIV. Chief of Police Report

Sergeant Hurd presented the monthly Police Report.

XV. Town Attorney Report

Mr. Tiller advised that he had nothing to report at this time.

XVI. Enter closed session: 7:45 P.M.

- A Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(3)(5) (7) for the purpose of personnel, acquisition or sale of property, prospective business or industry and legal. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.
- B. Upon motion made by Mr. Kegley, seconded by Ms. Fields, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.
- C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye; Mr. Tiller, Aye; Mr. Shortt, Aye.

XVII. Adjourn closed session: 8:42 P.M.

XVIII. Committee Reports and Recommendations

The Town Council discussed donations for the 2024-2025 Budget. The donations are as follows:

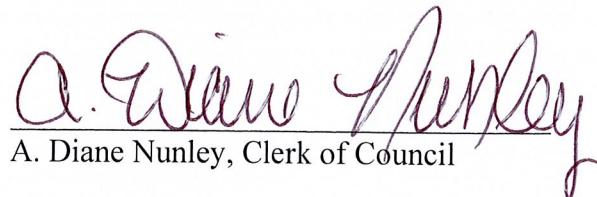
Lebanon Rescue Squad	\$22,596.00
Lebanon Lions Club	\$20,000.00
Library	\$3,000.00
Chamber of Commerce	\$1,000.00
Lebanon Little League	\$1,500.00
Lebanon Extra Curricular Athletics	\$500.00
Touchdown Club/VSP-Golf	\$1,000.00
Masters Gardeners	\$2,000.00
VFW Fallen Warrior Inc. (VETFEST)	\$750.00
SVCC Festival of the Arts	\$350.00
Heart of Appalachia	\$500.00
Local Non-Profits	\$804.00
Russell County Fair	\$5,000.00
Lebanon Extra Curricular Arts	\$500.00
Big Rig Truck Show	\$5,000.00
Sam Whited Gospel Singing	\$2,500.00
Dash Ministries	\$1,000.00
The Crooked Road	\$1,000.00
<u>Lebanon Rescue Squad</u>	<u>\$1,000.00</u>
	\$70,000.00

Upon motion made by Mr. Gilmer, seconded by Ms. Jackson, the Town Council unanimously voted to donate \$10,000.00 to the Isaiah 117 House using this fiscal year's housing budget funds. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

XIX. Adjourn: 9:20 P.M.

Upon motion made by Mr. Lambert, seconded by Mr. Kegley, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

  
Nelson A. "Tony" Dodi, Mayor

  
A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council  
Minutes prepared by: A. Diane Nunley, Clerk of Council