

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, Virginia
Monday, August 19, 2024
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice- Mayor
Scott J. Gilmer, Council Member
M. Elijah Leonard, Council Member
W. Bradley Lambert, Council Member
J. Leonard Kegley, Council Member
Nina J. Fields, Council Member

Staff Members Present: Andrew R. Shortt, Town Manager
Kevin D. Tiller, Town Attorney
Jesse Fields, Police Officer
A. Diane Nunley, Clerk of Council

Staff Members Absent: Richard Eric Deskins, Chief of Police

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Keith Hovis Pastor Lebanon Church of Christ

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Mr. Leonard, seconded by Mr. Lambert, the agenda was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

V. Edit and approve minutes from the 07/08/24 council meeting:

Upon motion made by Mr. Leonard, seconded by Ms. Jackson, the minutes of the 07/08/24 council meeting were unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

VI. Approve accounts payable and capital assets for the month of July:

Mr. Shortt presented an A/P Preliminary Report Part B.

Upon motion made by Mr. Gilmer, seconded by Ms. Fields, the accounts payable for the month of July including the A/P Preliminary Report Part B was unanimously approved. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

VII. Recognition

Mayor Dodi presented certificates to the following students regarding their accomplishments.

Lebanon High School State Winners

Lia Beck State Champion Shot Put
Eli Breeding 2nd Team All-State Baseball Team Outfield

Positively Gymnastics AAU National Gymnastics Championship

Easton Breeding	AAU Level 8
Gabrielle French	AAU Xcel Platinum
Alivia Helton	AAU Xcel Silver
Warner Robertson	AAU Xcel Gold
Paisley Meade	AAU Xcel Gold
Kaylee Boyd	AAU Xcel Gold
Isabella Meadows	AAU Xcel Gold
Bryleigh McGlothlin	AAU Xcel Platinum
Lacy Goodman	AAU Xcel Silver
Abby Alexander	AAU Xcel Platinum
Grayson Leighton	AAU Xcel Silver
Jayden Rasnick	AAU Xcel Silver
Remi Honaker	AAU Xcel Gold
Melody Honaker	Coach

VIII. Public Request

Karen Davis introduces new Library Director Pamela Stone

Karen Davis, Chairman for the Russell County Public Library Board of Trustees introduced the new Library Director Pamela Stone. Ms. Stone stated that she came into the business with twenty years of experience in academic public and private libraries. She stated that originally, she was from Alabama but moved to Southwest Virginia almost four years. Ms. Stone stated that she was very excited for her new position plus her favorite part is getting to meet the citizens and to be a part of the community. She invited everyone to come to the library in order to see the refreshing changes she had made. Ms. Stone expressed her appreciation to the Town Council.

Daniel Caldwell-AirMedCare

Daniel Caldwell, representative for AirMedCare Network, stated that he wished to follow up with the Town Council to answer any questions from last month's meeting. He stated that last month Mr. Gilmer questioned the amount of coverage the Town's insurance pays for med flights. He stated that the insurance pays twenty percent with leaving eighty percent to the employees.

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to approve offering to all Town Employees AirMedCare at an annual membership fee of \$75.00 which the Town Council will review at next years budget. The vote was as follows: Ms.

Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

IX. New Business

Secor letter of support

Mr. Gilmer advised that he, Mayor Dodi, Ms. Jackson and Ms. Fields attend the ribbon cutting for Secor at which Mayor Dodi spoke along with several local agencies. He stated that Secor is a continuation of the previous program there which housed nonviolent nonsexual offenders.

Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the Town Council unanimously voted to approve a letter of support for Secor LLC. for their future applications as they apply for funding with different entities. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

X. Town Managers Report

Mr. Shortt presented bids for replacing some Town vehicles as follows:

2024 Chevrolet 1500 Silverado

Morgan McClure Chevrolet	\$38,995.00
Modern Chevrolet	\$45,930.00
Pioneer Chevrolet	\$47,545.00

2024 Chevrolet 2500 Silverado

Morgan McClure Chevrolet	\$49,395.00
Modern Chevrolet	\$53,705.00
Pioneer Chevrolet	\$57,575.00

2025 Mack MD-7

Worldwide Equipment Enterprises, Inc.	\$104,710.00 Chassis
	<u>\$23,290.00</u> 10' Logan Body
	\$128,000.00 Total Cost

Mr. Shortt advised that in the 2024-2025 Budget there is \$260,000.00 in capital assets which was allocated for the replacement of these vehicles with the overage cost being just \$6,390.00. The Town Council discussed the bids. Mr. Leonard stated on the Dump Truck the quote includes steel painted wheels which are standard, but he requested to change to Alcoa Aluminum Wheels. Mr. Leonard requested to keep the steel painted wheels because they might be able to use them on another vehicle. The Town Council agreed for Mr. Shortt to try to negotiate the quoted price, if possible, with the lowest bidder.

Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the Town Council unanimously voted to purchase the 2025 Mack MD-7 from Worldwide Equipment Enterprises, Inc. with Mr. Leonard's request to upgrade to the Alcoa Aluminum Wheels up to the quoted price of

\$128,000.00. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to approve the purchase from Morgan McClure Chevrolet the 2024 Chevrolet 1500 Silverado up to the quoted amount of \$38,995.00. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to approve the purchase from Morgan McClure Chevrolet the 2024 Chevrolet 2500 Silverado up to the quoted amount of \$49,395.00. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

The Town Council discussed the possibility to surplus the 2000 International Dump Truck at the Abingdon Auto Auction in Abingdon for the upcoming August 31, 2024, VDOT auction.

Upon motion made by Mr. Gilmer, seconded by Ms. Jackson, the Town Council unanimously voted to surplus the 2000 International Dump Truck to sell at the Abingdon Auto Auction on August 31, 2024, if legal time to advertise is met with a reserve amount of \$5,000.00. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt advised that the VDOT funding for the sidewalk project on Technology Park Drive, the funding is approved but they need a commitment from the Town of Lebanon to pay the scheduled amount of \$131,796.00. He stated that this year that amount was not budgeted for therefore it will come from Capital Savings. Mr. Shortt stated that possibly the amount could be lower for engineer service and where the Town owns property that doesn't require right of way

Upon motion made by Mr. Leonard, seconded by Mr. Gilmer, the Town Council unanimously voted to approve for Mr. Shortt to sign the VDOT documents as needed for the Technology Park Sidewalk project plus use funds from Capital Savings to pay the \$131,796.00 due for the fiscal year of 2024-2025. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt presented an update regarding the Lebanon Fire Department renovation. He stated that the Lebanon Fire Department floor was completed last Friday evening with plans to move the Fire Trucks back in tomorrow. The Town Employees moved the antique fire trucks out of the showroom today to begin cleaning the inside of the building plus they are planning to start cutting the asphalt for the landscaping project. Mr. Shortt advised that Nathan Brown emailed a design to paint the yellow outside wall with a grey paint. Mr. Shortt advised that since Steffey Construction was awarded the bid for the Fire Department renovation, he received a quote from Steffey Construction to pressure wash the outside building, repaint the yellow outside walls with grey paint plus doors and showroom. Mr. Shortt presented the bid as follows:

Steffey Construction	\$28,000.00
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Upon motion made by Mr. Lambert, seconded by Mr. Leonard, the Town Council unanimously voted to approve the Steffey Construction quote amount of \$28,000.00 to pressure wash the outside of the building, repaint the yellow walls and doors with grey paint plus paint the

showroom to finish the Lebanon Fire Department building. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Gilmer advised that Nathan Brown worked with John McCoy to change the color of paint for the outside wooden sign at the Lebanon Fire Department which should be a minimum cost.

Mr. Shortt advised that he and Mr. Hughes are reviewing roads in the Town that are in need of paving plus now he has a GIS map of the roads. He suggested that all the Town Council let him know of any roads that was in need of paving or striping.

Mr. Shortt advised that Lebanon High School principal Ryan Potts contacted him concerning the net at the ballfield is in need to be repaired but the county does not have a bucket truck therefore Mr. Potts requested to use the Town's bucket truck.

Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the Town Council unanimously voted to donate \$500.00 using the Lebanon extra-curricular athletics funds to principal Ryan Potts to help with the purchase of a new net. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

XI. Chief of Police Report

Officer Jessee Fields presented the monthly Police Report.

XII. Town Attorney Report

Mr. Tiller advised that he had nothing to report at this time.

XIII. Enter closed session: 7:11 P.M.

A. Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(7) for the purpose of personnel and legal. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

B. Upon motion made by Mr. Kegley, seconded by Mr. Leonard, the Town Council unanimously voted to return to regular session. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who

believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye; Mr. Tiller, Aye; Mr. Shortt, Aye.

XIV. Adjourn closed session: 7:48 P.M.

XV. Committee Reports and Recommendations

Mr. Gilmer questioned if the Town Council wished to move forward with the rock work and railing at the Russell Theater pavilion with Steffey Construction utilizing the current contact agreement.

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to move forward with Steffey Construction to install railing and rock work at the Russell Theater pavilion. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

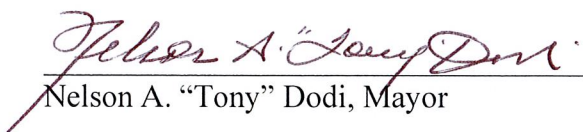
Mr. Gilmer advised that under the financial report on the Cash, Fixed Asset and Long-Term Liability Analysis the Parks and Recreation account has a balance of \$114,470.13 but Ms. Stinson the Financial Advisor plans to transfer some of the funds periodically into the General Fund account. He advised that the Russell Theater account balance cannot be transferred due to the fact that the revenue must show for the grants.

Mr. Shortt advised that the Lebanon Fire Department requested \$5,000.00 for a training which will be taken from the Fire Department's budget.

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to waive the \$5,000.00 limit for the Town Manager to approve for the Fire Department training. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

XVI. Adjourn: 8:06 P.M.

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to adjourn. The vote was as follows: Ms. Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council
Minutes prepared by: A. Diane Nunley, Clerk of Council