

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, Virginia
Tuesday, October 15, 2024
6:00 P.M.

Council Members Present: DeAnna C. Jackson, Vice- Mayor
Scott J. Gilmer, Council Member
M. Elijah Leonard, Council Member
W. Bradley Lambert, Council Member
J. Leonard Kegley, Council Member
Nina J. Fields, Council Member

Council Members Absent: Nelson A. "Tony" Dodi, Mayor

Staff Members Present: Andrew R. Shortt, Town Manager
Kevin D. Tiller, Town Attorney
Richard Eric Deskins, Chief of Police
A. Diane Nunley, Clerk of Council

- I. The meeting was called to order by Vice-Mayor Jackson.
- II. Prayer: Justin Honaker Pastor Lebanon Community Fellowship Church
- III. Pledge of Allegiance
- IV. Edit for items not on the agenda:

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the agenda was unanimously approved. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

- V. Edit and approve minutes from the 09/09/24 council meeting:

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the minutes of the 09/09/24 council meeting were unanimously approved. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

- VI. Approve accounts payable and capital assets for the month of September:

Mr. Shortt presented an A/P Preliminary Report Part B.

Upon motion made by Mr. Leonard, seconded by Mr. Gilmer, the accounts payable for the month of September including the A/P Preliminary Report Part B was unanimously approved. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

VII. Public Request

None

VIII. New Business

Parade Theme and Parade Marshal

Ms. Jackson recommended a parade theme “Your Best Memories” and parade marshal Scott Gilmer.

Upon motion made by Ms. Fields, seconded by Mr. Leonard, the Town Council voted to approve the Christmas Parade Theme as “Your Best Memories” and the Christmas Parade Marshal Scott Gilmer. The vote was as follows: Mr. Gilmer, Abstain; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Lighting Upgrade RFP

Mr. Shortt advised that the Lighthouse Supply missed the deadline on Friday, October 11, 2024, but they emailed him on Monday morning, October 14th requesting consideration due to the fact that they had some delays.

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to consider the sealed Lighthouse Supply RFP for the lighting project. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt presented the sealed RFP’s.

Ballfield Lights

Lighthouse Supply	\$154,732.36 atlas
Dci Shires Inc.	\$293,000.00 musco
AEP	\$228,330.00
Woodward Electrical	\$240,600.00 musco
	\$237,800.00 siteco

Town Park Lights

Lighthouse Supply	\$22,711.93 atlas
Dci Shires Inc.	\$94,000.00 musco
AEP	\$199,524.00
Woodward Electrical	\$51,375.00 Walking Trail
	\$48,600.00 musco Basketball Court
	\$60,000.00 siteco Basketball Court

Pickleball Court Lights

Lighthouse Supply	\$19,073.02 atlas
Dci Shires Inc.	\$261,000.00 musco
AEF	\$132,340.00
Woodward Electrical	\$74,300.00 musco
	\$83,800.00 siteco

Mr. Shortt advised that he plans to review the RFP's to make sure they are quoting on the exactly same specs therefore they can rank them and start negotiations. The Town Council agreed to table these RFP's until the Parks and Recreation Committee meeting.

IX. Town Managers Report

Mr. Shortt advised that in the accounts payable report, the Wastewater Plant had a large emergency purchase for the amount of \$13,393.06 for the Elliott pump station that went down.

Mr. Shortt presented two quotes for the Water Plant for a CL17:

Hach	\$6,968.00
USA Bluebook	\$6,889.35

Upon motion made by Mr. Gilmer, seconded by Mr. Lambert, the Town Council unanimously voted to move forward with the USA Bluebook quote for the amount of \$6,889.35 to purchase the CL17. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt advised that Sam Fields will have a Car and Tractor Show this weekend at the Government Center with a parade starting at 5:00 P.M.

Mr. Shortt advised that he spoke with the Lane Group concerning them attending a Water and Wastewater Committee meeting. The Town Council agreed to set the Lebanon Parks and Recreation Committee and Water and Wastewater Committee meeting for Monday, October 21, 2024, starting at 5:00 P.M.

Mr. Shortt expressed his appreciation for all the Town Employees that worked during the storm. He advised that the Town was able to provide water, trash pickup and brush pickup to all citizens during the storm damage which is great. He expressed his appreciation for the Russell County PSA, FEMA, Lonzo Lester, Jess Powers, Bill Watson, Brad Patton and RCMC which allowed the Recreation Center to use a generator for a shelter for the Citizens that have electricity needs. He stated a special thanks to AEP, Point Broadband, Fire Department and Police Department.

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to approve for the Town Manager to arrange a catered lunch from Junie B's for all the Town Employees plus the other departments that helped during the storm. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

Mr. Shortt advised that John McCoy Fire Department Chief requested a capital outlay purchase to install gas heaters at the Fire Department. The three quotes are as follows:

Stinson Heating & Cooling, Inc.	\$15,000.00
Highlands Air Conditioning	\$16,500.00
Starnes, Inc.	\$17,800.00

Upon motion made by Mr. Lambert, seconded by Mr. Kegley, the Town Council unanimously voted to approve the quote from Stinson Heating & Cooling, Inc. in the amount of \$15,000.00 to purchase three Infra-Red Tube Heaters for the Lebanon Fire Department using their capital outlay funds. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

X. Chief of Police Report

Chief Deskins presented the monthly Police Report. He advised that Russell County has loaned the Town six radios. He stated that they have received through the DCJS Grant two new trucks which he plans to use drug task funds for equipment upfit. Chief Deskins advised that the two new trucks must be used by command staff for the first three years according to the grant guidelines. He stated that he has applied for a USDA Grant to receive two fully equipped patrol vehicles which basically is the Town purchase one and get the other vehicle free. Mr. Leonard requested Chief Deskins to work on a permanent solution to purchase digital radios. Chief Deskins advised that his plans are to apply for a Public Safety Grant by going through Secretary Cole. Chief Deskins stated that stray cats are an issue in the Town of Lebanon therefore he requested the Town Council consider adopting an Ordinance to help resolve this issue.

XI. Town Attorney Report

Mr. Tiller advised that he had a couple of items to discuss in the executive session.

XII. Enter closed session: 6:53 P.M.

- A. Upon motion made by Mr. Gilmer, seconded by Mr. Leonard, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1)(7) for the purpose of personnel and legal. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.
- B. Upon motion made by Mr. Kegley, seconded by Mr. Gilmer, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.

C. A. Diane Nunley, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed,

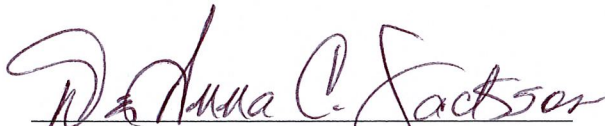
or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

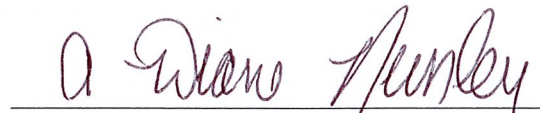
The roll call vote was as follows: Vice-Mayor Jackson, Aye; Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye; Mr. Tiller, Aye; Mr. Shortt, Aye.

XIII. Adjourn closed session: 7:40 P.M.

XIV. Adjourn: 7:41 P.M.

Upon motion made by Mr. Lambert, seconded by Mr. Gilmer, the Town Council unanimously voted to adjourn. The vote was as follows: Mr. Gilmer, Aye; Mr. Leonard, Aye; Mr. Lambert, Aye; Mr. Kegley, Aye; Ms. Fields, Aye.


DeAnna C. Jackson, Vice-Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council

Minutes prepared by: A. Diane Nunley, Clerk of Council