

Lebanon Town Council
Conference Call Meeting
Tuesday, April 14, 2020
9:00 A.M.

Council Members by Phone: Nelson A. "Tony" Dodi, Mayor
DeAnna C. Jackson, Vice- Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
Kevin B. Ferguson, Council Member
Scott J. Gilmer, Council Member
Mary J. Stanley, Council Member

Staff Members by Phone: Mark A. Mitchell, Town Manager/Chief of Police
Kevin D. Tiller, town Attorney
A. Diane Nunley, Clerk of Council

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Mitchell

III. Pledge of Allegiance

IV. Items to Discuss:

A. Farmers Market Status

Upon motion made by Mr. Fields, seconded by Ms. Jackson, the Town Council unanimously voted to open the Farmers Market after June 11, 2020, providing the release of the COVID-19 pandemic guidelines. The roll call vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

B. Town Wide Yard Sale

Upon motion made by Ms. Stanley, seconded by Ms. Jackson, the Town Council unanimously voted to postpone the town wide yard sale until next year. The roll call vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

C. Cedar Fest Event

Upon motion made by Mr. Gilmer, seconded by Ms. Jackson, the Town Council unanimously voted to tentative postpone the Cedar Fest Event and reschedule the event for October 3 and 4, 2020. The roll call vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

D. Small Business Loan Pool

The Town Council discussed the Small Business Loan funds, they agreed to wait until the April 22, 2020, Regular Council Meeting to make a decision concerning adding funds to the loan pool.

E. Employees working during COVID-19

Mr. Mitchell presented an update regarding all Town Employees working status. He is trying to divide the staff into different working schedules. Mr. Gilmer suggested the public works department work three ten hour shifts six days a week to ensure excellent service to citizens and all town maintenance is up to date. The Town Council agreed with Mr. Gilmer's suggestion.

F. During COVID-19 can Street Department not only take care of normal day to day tasks, but also repair and maintenance of town structures.

The Town Council previously answered this question.

G. Enforcement of COVID-19 executive orders for businesses & citizens: Procedures and Enforcement

Mr. Mitchell advised that if a police officer receives a complaint regarding a business not observing the COVID-19 regulations, the officer makes a decision if there is a violation of the law and would reach out to the Commonwealth Attorney if necessary. The officer would then make a decision to the enforcement of the violation.

Mr. Gilmer advised that he had spoken with JD Range regarding the complaint of Mr. Range running his gym out of his home, Mr. Range stated it was only him, his wife and three guests exercising outside. Mr. Mitchell advised, he received the complaint and then the officer went and spoke with Mr. Range. Mr. Mitchell advised he felt the issue was resolved with no action taken.

Mr. Gilmer questioned the issue with Get Fancy's Angie Carpenter. Ms. Carpenter was allowing two customers at a time to enter her shop to purchase face masks. Mr. Mitchell stated he also received this complaint. An officer investigated the issue then spoke with the Commonwealth Attorney. Ms. Carpenter was not in violation of the law and no charges was issued.

H. Employees: Action for quarantine & testing

The Town Council was concerned about the correct way to receive notification if an employee was being quarantined and tested. Mr. Tiller advised that unless the employee gave permission to release their name the only information Mr. Mitchell could release to the Council was that an employee was quarantined and tested.

The Town Council agree if an employee was quarantined and tested, Mr. Mitchell would need to advise them per a phone call.

- I. Plan for 2nd in command, due to Town Manager's sickness during COVID-19 only.

Upon motion made by Mr. Fields, seconded by Ms. Stanley, the Town Council voted to appoint Chris Pritt as 2nd in command due to the Town Manager getting sick during only the COVID-19. The roll call vote was as follows: Mr. Kegley, Nay, Ms. Jackson, Nay; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.

- J. All department supervisors should be working during COVID-19 crisis.

Mr. Gilmer requested department supervisors work the normal work schedule.

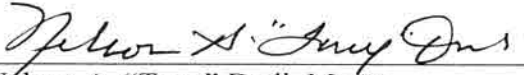
V. Other Business

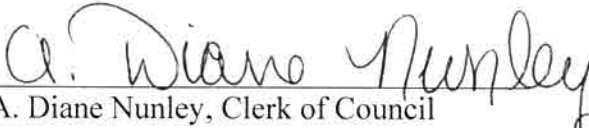
Mr. Mitchell advised the Council that at the last Town Council meeting, they approved to reduce all the town citizens utility bills by \$15.90. The Accu Fund system failed to discount some of these bills. He advised his staff will reach out either by phone or letter to inform customers regarding this accounting error.

No public input.

VI. Adjourn: 10:18 A.M.

Upon motion made by Mr. Kegley, seconded by Mr. Gilmer, the Town Council unanimously voted to adjourn. The roll call vote was as follows: Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Ms. Stanley, Aye.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Clerk of Council

Minutes recorded by: A. Diane Nunley, Clerk of Council
Minutes prepared by: A. Diane Nunley, Clerk of Council