

Lebanon Town Council Monthly Meeting
Town Hall, Lebanon, VA
Monday, July 11, 2016
6:00 P.M.

Council Members Present: J. C. Boyd, Vice Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
DeAnna C. Jackson, Council Member
Kevin B. Ferguson, Council Member
Scott J. Gilmer, Council Member

Council Members Absent: Nelson A. "Tony" Dodi, Mayor

Staff Members Present: Michael L. Duty, Town Manager
Jackie L. Hubbard, Controller
Stephanie L. Burke, Clerk of Council
Jason L. Monk, Police Sergeant
Kevin Tiller, Town Attorney

Staff Members Absent: Mark A. Mitchell, Chief of Police

I. The meeting was called to order by Vice Mayor Boyd.

II. Prayer: Sgt. Jason L. Monk

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Mr. Fields, seconded by Mr. Kegley, the agenda was unanimously approved. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

V. Edit and approve minutes from the 06/13/16 regular council meeting, the 06/20/16 reconvened meeting and the 07/01/16 organizational meeting:

Upon motion made by Ms. Jackson, seconded by Mr. Kegley, the minutes from the 06/13/16 regular council meeting, the 06/20/16 reconvened meeting and 07/01/16 organizational meeting were unanimously approved with the 07/01/16 organization meeting minutes, item XVII, being edited to reflect that Mr. RD Snead was appointed as a member, instead of chairman, of the Lebanon Planning Commission. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

VI. Approve accounts payable for the month of June:

Upon motion made by Fields, seconded by Mr. Kegley, the accounts payable for the month of June were unanimously approved. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

VII. Public Requests: None.

VIII. Town Manager's Report:

Mr. Duty presented the town manager's report for the month of June.

A. Police Department Report:

Sgt. Monk presented the police department report for the month of June.

IX. Town Attorney Report: None.

X. New Business:

A. Conditional Use Permit Violation:

The Council reviewed the conditional use permit issued on November 11, 2008 to Mr. Benjamin Grizzle for the property located at 43 Gilbert Street and found Mr. Grizzle out of compliance with the conditions of the permit.

Upon motion made by Mr. Ferguson, seconded by Mr. Fields, the Council unanimously voted to revoke the conditional use permit issued on November 11, 2008 to Mr. Benjamin Grizzle for the property located at 43 Gilbert Street and to authorize Mr. Tiller to notify Mr. Grizzle of the revocation. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

B. Small Assets Purchasing Policy:

Upon motion made by Mr. Kegley, seconded by Mr. Fields, the Council unanimously voted to adopt Policy # 2016-01 Small Assets Purchasing Policy. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

XI. Old Business:

A. Delinquent Business Licenses

Upon motion made by Mr. Kegley, seconded by Mr. Fields, the Council unanimously voted to authorize Mr. Tiller to initiate a lawsuit against businesses with unpaid business license fees for 2015 and earlier years. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

Upon motion made by Ms. Jackson, seconded by Mr. Kegley, Mr. Tiller was unanimously authorized to send collection notices to businesses with unpaid 2016 business license fees. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

B. Property Maintenance Ordinance:

Upon motion made by Ms. Jackson, seconded by Mr. Gilmer, the Council unanimously voted to hold a public hearing at a joint meeting of the Lebanon Town Council and the Lebanon Planning Commission on August 8, 2016 at 6:00 P.M. at the Lebanon Town Hall for the purpose of hearing and considering public comments on the proposed Derelict Buildings and Nuisances ordinances. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

XII. Committee Reports and Recommendations:

- A. Ms. Jackson informed the Council that, during the June 13, 2016 Parks & Recreation Committee Meeting, the committee discussed developing the recently donated Main Street property into a town park.

XIII. Recess: 6:35 P.M.

XIV. Resume: 6:40 P.M.

- XV. Ms. Jackson, Parks and Recreation Committee Chairwoman, called a meeting of the Parks & Recreation Committee for July 25, 2016 at 6:00 P.M. and requested that Mr. Duty prepare preliminary drawings of the park to present at the meeting.

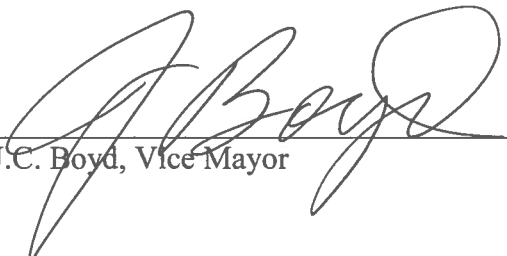
XVI. Personnel:

- A. 2016 Employee Picnic:

Upon motion made by Mr. Kegley, seconded by Mr. Ferguson, the Council unanimously voted to schedule the 2016 Employee Picnic for August 9 at 6:00 P.M. with Bonanza Steakhouse catering the event. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

- XXVI. Upon motion made by Mr. Kegley, seconded by Ms. Jackson, the Council unanimously voted to adjourn. The vote was as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

Adjourn monthly meeting: 6:48 P.M.


J.C. Boyd, Vice Mayor


Stephanie L. Burke, Clerk of Council

Minutes recorded by: Stephanie L. Burke, Clerk of Council
Minutes prepared by: Stephanie L. Burke, Clerk of Council
Minutes approved by: Michael L. Duty, Town Manager