

Lebanon Town Council
Regular Monthly Meeting
Town Hall, Lebanon, VA
Monday, August 14, 2017
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
J. C. Boyd, Vice Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
DeAnna C. Jackson, Council Member
Kevin B. Ferguson, Council Member
Scott J. Gilmer, Council Member

Staff Members Present: Michael L. Duty, Town Manager
Jackie L. Hubbard, Controller
A. Diane Nunley, Administrative Assistant
Mark A. Mitchell, Chief of Police
Kevin D. Tiller, Town Attorney

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Mitchell

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Mr. Kegley, seconded by Mr. Ferguson, the agenda was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

V. Edit and approve minutes from the 7/10/17 regular council meeting and the 07/19/17 reconvened council meeting:

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the minutes from the 7/10/17 regular council meeting and the 07/19/17 reconvened council meeting were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

VI. Approve accounts payable and capital assets for the month of July:

Upon motion made by Mr. Boyd, seconded by Mr. Fields, the accounts payable and capital assets for the month of July were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

VII. Public Requests:

- A. Mr. Josh Kiser, asked the Council about cutting some damaged trees located at Ridge Road and Ledge Drive in Lebanon Manor.

Upon motion made by Mr. Boyd, seconded by Mr. Gilmer, Benny Robinson, Director of Public Works was authorized to handle the issue.

- B. Reggie Childers, expressed to the Council his appreciation for all the improvements within the Town, the new paving, new curbing and ballfield.
- C. Matthew Castle, Director of Secor Inc., spoke with the Council regarding their facility working towards obtaining a new contract with the Federal Bureau of Prisons to provide residential re-entry services for their offenders and advised that they have currently ran into a problem with their solicitation. He advised that the facility is currently not able to house sex offenders due to a Town Ordinance and requested that the Council consider changing the Ordinance in order to allow sex offenders in the future. He advised without this change, Secor Inc's., chances of securing future contracts would be significantly lowered.

VIII. Enter closed session: 6:24 P.M.

- A. Upon motion made by Mr. Ferguson, seconded by Mr. Kegley, the council unanimously voted to go into closed session under Code Section 2.2-3711 (A) for the purpose of discussing Legal issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer. Aye.
- B. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.
- C. Diane Nunley, Administrative Assistant, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Mr. Tiller, Aye;

IX. Adjourn closed session: 6:57 P.M.

X. Town Manager's Report:

Mr. Duty presented the Town Manager's report for the month of July.

In reference to item #7 of the Town Manager's report, motion was made by Mr. Boyd, and seconded by Mr. Gilmer, to only begin work on one parking lot and wait until later to start on the other one. No vote was taken.

A. Police Department Report:

Mark Mitchell, Chief of Police, presented the Police Report for the month of July and requested to speak with Council in closed session regarding personnel issues.

XI. Town Attorney Report:

A. Kevin Tiller, Town Attorney, requested to speak with Council in closed session regarding legal issues.

XII. Bid Opening:

A. Traffic Light replacement and removal, Main Street and Highlands Drive

Mayor Dodi opened the sealed bid received from Richardson Wayland Electric Co. The bid amount was \$224,300.00.

Upon motion made by Mr. Kegley, seconded by Mr. Ferguson, the Council unanimously approved to accept the bid from Richardson-Wayland Electric Co. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

XIII New Business:

A. Town of Lebanon CD renewal:

Jackie Hubbard provided the Council with an update on the Town's CDs. One was up for renewal August 14, 2017 and with only a 10-day grace period. Mr. Hubbard has currently placed the CD in the Town's savings account. Also, the second CDs renewal date is August 19, 2017.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to leave the one CD in savings and to renew the second one at the best rate. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.

XIV. Recess: 7:31 P.M.

XV. Resume: 7:36 P.M.

XVI. Enter closed session: 7:36 P.M.

- A. Upon motion made by Mr. Fields, seconded by Mr. Gilmer, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(A)(1) for the purpose of discussing personnel, acquisition or sale of property and legal issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.
- B. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Ferguson, Aye; Mr. Gilmer, Aye.
- C. Diane Nunley, Administrative Assistant, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Ferguson, Aye; Mr. Tiller, Aye; Mr. Mitchell, Aye.

XVII. Adjourn closed session: 8:51 P.M.

XVIII. Upon motion made by Mr. Boyd, seconded by Mr. Gilmer, the Council unanimously voted to change the employee status for Hunter Musick from part-time to full-time. The vote as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

XIX. Upon motion made by Mr. Gilmer, seconded by Mr. Kegley, the Council unanimously voted to adjourn to reconvene on August 21, 2017 at 6:00 P.M. The vote as follows: Mr. Ferguson, Aye; Ms. Jackson, Aye; Mr. Kegley, Aye; Mr. Boyd, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye.

Adjourn to reconvene monthly meeting: 8:55 P.M.


Nelson A. "Tony" Dodi, Mayor


A. Diane Nunley, Administrative Assistant

Minutes recorded by: A. Diane Nunley, Administrative Assistant
Minutes prepared by: A. Diane Nunley, Administrative Assistant