

Lebanon Town Council Monthly Meeting
Town Hall, Lebanon, VA
Monday, May 9, 2016
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor
J. C. Boyd, Vice Mayor
J. Hassel Kegley, Council Member
A. Doyle Fields, Council Member
DeAnna C. Jackson, Council Member
A. G. Griffith, Jr., Council Member
Scott J. Gilmer, Council Member

Staff Members Present: Michael L. Duty, Town Manager
Jackie L. Hubbard, Controller
Stephanie Burke, Clerk of Council
Mark A. Mitchell, Chief of Police
Kevin Tiller, Town Attorney

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Mark Mitchell

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Mr. Griffith, seconded by Mr. Kegley, the agenda was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

V. Edit and approve minutes from the 04/11/16 regular council meeting and the 04/18/16 special joint meeting:

Upon motion made by Ms. Jackson, seconded by Mr. Griffith, the minutes from the 04/11/16 regular council meeting and the 04/18/16 special joint meeting were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

VI. Approve accounts payable for the month of April:

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the accounts payable for the month of April were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

VII. Arrington, Schelin & Munsey Property Donation:

Mr. Michael Munsey of Arrington, Schelin & Munsey, P.C. was present to offer to the Town a donation of property located on Main Street (Map No. 104R 763) in honor of former council

member, William "Bill" Bolling. Mr. Munsey presented Mayor Dodi with the deed to the property.

Upon motion made by Ms. Jackson, seconded by Mr. Boyd, the Council unanimously voted to accept the property donation from Arrington, Schelin & Munsey, P.C. in honor of former council member, William "Bill" Bolling. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

- VIII. Upon motion made by Ms. Jackson, seconded by Mr. Boyd, Mr. Duty was unanimously authorized to survey the donated property and to develop a preliminary design to present to the Council. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- IX. Ms. Jackson, Parks and Recreation Committee Chairwoman, called a meeting of the Lebanon Parks and Recreation Committee on June 13, 2016 at 5:00 P.M. at the donated property site for the purpose of reviewing the preliminary design plans.
- X. Public Requests: None.
- XI. Town Manager's Report: Mr. Duty presented the town manager's report for the month of April and informed the Council that the tennis court fencing at the J.S. Easterly Park had begun to rust. He advised the Council that the proposed 2016-2017 budget would include funds for paving, reinstalling lights and installing new fence for the tennis courts.

Upon motion made by Mr. Boyd, seconded by Mr. Fields, Mr. Duty was unanimously authorized to perform the following maintenance and repairs to the J.S. Easterly Park tennis courts in the fall of 2016: pave and mark tennis courts, reinstall lighting, and install new fencing. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

Mr. Duty further informed the Council that the crosswalk stamping was scheduled to begin on May 23, 2016.

- A. Police Department Report: Chief Mitchell presented the police department report for the month of April.
- XII. Town Attorney Report: None.
- XIII. New Business:
- A. Rooted in Appalachia Road Show:
- Mr. Hubbard informed the Council that the Rooted in Appalachia Road Show would be at the Lebanon Farmers Market on Saturday, August 13, 2016.
- B. After-Graduation Auction Vehicle Donation Discussion:
- Upon motion made by Mr. Boyd, seconded by Ms. Jackson, the Council unanimously voted to donate as a prize a surplus 2002 Chevrolet Impala to the 2016 Russell County Drug-Free

Throwdown Graduation Party hosted by the Russell County Prevention Coalition. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

Mr. Dustin Keith was present to accept the donation on behalf of the Russell County Prevention Coalition.

- XIV. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted for all additional surplus vehicles to be auctioned. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- XV. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to hold a surplus auction on Saturday, May 28, 2016 at 11:00 A.M. at the Lebanon Volunteer Fire Department parking lot and to hire Mitch-El Auction Firm to manage the auction. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- XVI. Old Business:
- A. Delinquent Business Licenses:
- Mayor Dodi informed the Council that an updated list of delinquent business licenses was available in the agenda packet.
- B. Downtown Revitalization Project Update:
- Mayor Dodi informed the Council that the next Downtown Revitalization Project Management Team meeting would be scheduled after a DHCD representative was assigned to the Town.
- XVII. Committee Reports and Recommendations:
- A. Mr. Duty advised the Council on a previous inquiry by Mr. Kegley in regards to the possible installation of a traffic light at the intersection of Overlook Drive and Pittston Road. He informed the Council that, in addition to the cost, this location did not meet VDOT's traffic light criteria, consisting of traffic count criteria on all roads, etc.
- B. Mr. Boyd, Finance and Personnel Committee Chairman, called a meeting of the Lebanon Finance and Personnel Committee on May 23, 2016 at 6:00 P.M. at the Lebanon Town Hall to discuss the 2016-2017 budget.
- XVIII. Recess: 6:58 P.M.
- XIX. Resume: 7:03 P.M.
- XX. Enter closed session: 7:03 P.M.
- A. Upon motion made by Mr. Boyd, seconded by Mr. Gilmer, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711 (1), (3), and (7) for the purpose

of discussing personnel, acquisition or sale of property, and legal issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

- B. Upon motion made by Mr. Fields, seconded by Mr. Boyd, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- C. Stephanie Burke, Clerk of Council, presented the Roll Call Vote:

Virginia Code, 1950, Section 2.2-3712(D)

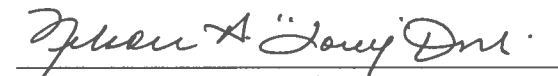
Do you certify that to the best of your knowledge, (1) the Town Council in its' closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Any member of the Town Council who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in their judgment, has taken place.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Gilmer, Aye; Mr. Griffith, Aye; Mr. Tiller, Aye; Mr. Duty, Aye; Mr. Hubbard, Aye; Mr. Mitchell, Aye.

XXI. Adjourn closed session: 7:39 P.M.

XXII. Upon motion made by Mr. Boyd, seconded by Mr. Fields, the Council unanimously voted to adjourn. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

Adjourn monthly meeting: 7:39 P.M.



Nelson A. "Tony" Dodi, Mayor



Stephanie L. Burke, Clerk of Council

Minutes recorded by: Stephanie L. Burke, Clerk of Council

Minutes prepared by: Stephanie L. Burke, Clerk of Council

Minutes approved by: Michael L. Duty, Town Manager