

Lebanon Town Council Monthly Meeting  
Town Hall, Lebanon, VA  
Monday, November 16, 2015  
6:00 P.M.

Council Members Present: Nelson A. "Tony" Dodi, Mayor  
J. C. Boyd, Vice Mayor  
Hassel Kegley, Council Member  
A. Doyle Fields, Council Member  
DeAnna C. Jackson, Council Member  
A. G. Griffith, Jr., Council Member  
Scott J. Gilmer, Council Member

Staff Members Present: Michael L. Duty, Town Manager  
Jackie L. Hubbard, Controller  
Mark Mitchell, Chief of Police  
Kevin Tiller, Town Attorney

Staff Members Absent: Stephanie Burke, Clerk of Council

I. The meeting was called to order by Mayor Dodi.

II. Prayer: Mr. Mark Mitchell

III. Pledge of Allegiance

IV. Edit for items not on the agenda:

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the agenda was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

V. Edit and approve minutes from the 10/5/15, 10/13/15 and 10/29/15 council meetings:

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the minutes from the 10/5/15, 10/13/15 and 10/29/15 council meetings were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

VI. Approve accounts payable for the month of October:

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the accounts payable for the month of October were unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

VII. Public Hearing to consider:

A. An application submitted by G & H Maintenance, LLC for a conditional use permit for the residential use of the former Carriage House Motel property located at 1312 E. Main Street in a C-1 Commercial District.

VIII. Planning Commission Members Present:

Michael L. Duty, Vice Chairman  
Donald Ramey, Member

Tim Coleman, Member  
Stephen Quillen, Member  
DeAnna Jackson, Member

Planning Commission Members Absent:

Ralph Snead, Chairman  
J. S. Easterly, Jr., Clerk

- A. The Town Council recessed from regular session, 6:04 P.M.
  - B. Mr. Duty, Vice Chairman, opened the public hearing, 6:05 P.M.
  - C. Upon motion made by Mr. Ramey, seconded by Mr. Duty, the Planning Commission voted to recommend that the application submitted by G & H Maintenance, LLC for a conditional use permit for the residential use of the property located at 1312 E. Main Street be approved upon the conditions that a property map and deed verifying ownership by G & H Maintenance, LLC be presented to the Town within 30 days and that all regulations set forth by the Town of Lebanon Zoning Ordinance would be met. The vote was as follows: Mr. Duty, Aye; Mr. Ramey, Aye; Mr. Coleman, Aye; Mr. Quillen, No; Ms. Jackson, Aye.
- IX. Mr. Duty closed the public hearing, 6:10 P.M.
- X. The Town Council returned to regular session, 6:11 P.M.
- XI. Mr. Duty, Planning Commission Vice Chairman, recommended on behalf of the Planning Commission that the application submitted by G & H Maintenance, LLC for a conditional use permit for the residential use of the property located at 1312 E. Main Street be approved upon the conditions that a property map and deed verifying ownership by G & H Maintenance, LLC be presented to the Town within 30 days and that all regulations set forth by the Town of Lebanon Zoning Ordinance would be met.
- XII. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to approve the application submitted by G & H Maintenance, LLC for a conditional use permit for the residential use of the property located at 1312 E. Main Street upon the conditions that a property map and deed verifying ownership by G & H Maintenance, LLC be presented to the Town within 30 days and that all regulations set forth by the Town of Lebanon Zoning Ordinance would be met. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
- XIII. Enter closed session: 6:12 P.M.
- A. Upon motion made by Mr. Boyd, seconded by Mr. Fields, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(1) for the purpose of discussing personnel issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
  - B. Mr. Mitchell left the meeting: 6:32 P.M.
  - C. Upon motion made by Mr. Boyd, seconded by Mr. Griffith, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.
  - D. Jackie L. Hubbard, Controller, presented the Roll Call Vote:

Do you certify that to the best of your knowledge, the Town Council in its' closed session; only discussed business matters lawfully exempted from the public meeting requirements of the Freedom of Information Act; and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Duty, Aye; Mr. Gilmer, Aye; Mr. Griffith, Aye; Mr. Tiller, Aye.

XIV. Adjourn closed session: 6:36 P.M.

XV. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to employ Ms. Ashley Bise as a patrol officer on a full-time basis and to include a one-year probationary period. Employment will be conditional upon the acceptance of the employee work and certification agreements. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

XVI. Division of Property Requests:

A. 1671 and 1681 E. Main Street

Mr. Duty discussed the proposed division of the Nunley property located at 1671 and 1681 E. Main Street and recommended that the division be approved.

Upon motion made by Mr. Boyd, seconded by Mr. Fields, the proposed division of the property located at 1671 and 1681 E. Main Street was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

B. 55 Monk Street

Mr. Duty discussed the proposed division of the Clark property located at 55 Monk Street and recommended that the division be approved.

Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the proposed division of the property located at 55 Monk Street was unanimously approved. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

XVII. Public Requests: None.

XVIII. Town Manager's Report: Mr. Duty presented the town manager's report for the month of October.

XIX. Town Attorney Report: Mr. Tiller reported that the Reynolds Wheels case had been settled.

XX. Enter closed session: 6:45 P.M.

A. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Town Council unanimously voted to go into closed session under Code Section 2.2-3711(7) for the purpose of discussing legal issues. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

B. Upon motion made by Mr. Boyd, seconded by Mr. Griffith, the Town Council unanimously voted to return to regular session. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

C. Jackie L. Hubbard, Controller, presented the Roll Call Vote:

Do you certify that to the best of your knowledge, the Town Council in its' closed session; only discussed business matters lawfully exempted from the public meeting requirements of the Freedom of Information Act; and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

The roll call vote was as follows: Mayor Dodi, Aye; Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Duty, Aye; Mr. Gilmer, Aye; Mr. Griffith, Aye; Mr. Tiller, Aye; Mr. Hubbard, Aye.

XXI. Adjourn closed session: 7:30 P.M.

XXII. Old Business: None.

XXIII. New Business:

A. Upon motion made by Mr. Boyd, seconded by Mr. Kegley, the Council unanimously voted to hold the December 14, 2015 employee Christmas dinner at Bonanza Steakhouse. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.


XXIV. Committee Reports and Recommendations:

A. Mr. Kegley informed the Council about a request he received for graveling a section of Rose Drive. It was Mr. Kegley's understanding that this section of road was outside of town limits. Mr. Duty confirmed that the area was outside of town limits and therefore could not be maintained by the Town.

XXV. Upon motion made by Mr. Boyd, seconded by Mr. Fields, the Council unanimously voted to adjourn. The vote was as follows: Mr. Boyd, Aye; Mr. Kegley, Aye; Ms. Jackson, Aye; Mr. Fields, Aye; Mr. Griffith, Aye; Mr. Gilmer, Aye.

Adjourn monthly meeting: 7:34 P.M.

  
Nelson A. "Tony" Dodi, Mayor

  
Stephanie L. Burke, Clerk of Council

Minutes recorded by: Stephanie L. Burke, Clerk of Council

Minutes prepared by: Stephanie L. Burke, Clerk of Council

Minutes approved by: Michael L. Duty, Town Manager